



Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Road, Torquay, TQ2 6JA Tel: 07863 22703
Email: clerk@kingswearparishcouncil.gov.uk Website: www.kingswearparishcouncil.gov.uk

8th March 2024

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held at the Village Hall (Lower Room) on Wednesday 13th March 2024 at 7.00pm.

Press and Public Welcome

- 1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 15 minutes for this to take place and members of the public should speak for no longer than 3 minutes each.

The Council will receive the following reports if available:

- a) Devon County Councillor
- b) South Hams District Councillors
- c) Police
- d) Sustainable Kingswear

The Council will reconvene to discuss the following items:

- 4. To make comment to the Planning Authority with regards to the following planning applications (Hector):**
 - a) **Ref:** 0349/24/HHO **Proposal:** Householder application for two-storey side extension **Site Address:** The Contour House, Redoubt Hill, Kingswear, TQ6 0DA
 - b) **Ref:** 0369/24/FUL **Proposal:** Alterations including raising eaves, replacement roof, construction of balcony & associated internal and external alterations **Site Address:** Quiet Waters, Lower Contour Road, Kingswear, TQ6 0AL
- 5. To resolve to approve the following minutes subject to any amendments:**
 - a) Full Council Meeting – 14/02/24
 - b) Finance Committee Meeting – 4/3/24
- 6. To resolve to approve meeting notes:**
 - a) Cemetery Lodge Working Group Meeting – 13/02/24
 - b) D Day Commemoration Working Group Meeting – 29/02/24
- 7. Financial Matters (Clerk).**
 - a) To resolve to approve the expenditure of the Council for the period 01/02/24 – 29/02/24.
 - b) To present for review the month end finance report and bank reconciliation as at 29/02/24.
 - c) To verify bank reconciliations for all accounts produced by the RFO.
- 8. To resolve to approve Scheme of Delegation decisions made 01/02/24 to 29/02/24 (Clerk).**
- 9. To review and adopt:**
 - a) Financial Regulations
 - b) Risk Management Register
- 10. To receive Chairman's report (Cllr Maurer).**
- 11. To receive report – Hillhead Ward (Cllrs Bentley/King).**

- 12. To approve updated contracts and costs for (Clerk):**
 - a) Grounds Maintenance Contract
 - b) Lengthsman Contract
- 13. To receive an update and agree next steps in regard to (Clerk):**
 - a) Additional double yellow lines – Raddicombe Drive
 - b) Creek Pontoon condition survey
 - c) Westerland Terrace covenant
- 14. Amenities & Recreation – To agree future actions in regard to (Cllr Hawkins):**
 - a) Painting of Toll House bus shelter
 - b) Lime Kiln Steps/Handrail
- 15. To receive an update in regard to the D Day 80 Commemoration Event (Cllr Hawkins)**
- 16. To agree date and speakers for the Annual Parish Meeting (Clerk).**
- 17. To agree meeting dates for 24/25 (Clerk).**
- 18. To propose agenda items for the next Full Council meeting.**
- 19. Urgent Items – For information.**
- 20. To discuss items of a confidential nature and resolve that in accordance with the Public Bodies (Admission to Meetings) Act 1960 Sub section 2, and the Local Government Act 1972 Section 100A sub sections (2) and (4) that the public and press be excluded from the Meeting in view of the items to be discussed.**

The Chairman will thank the members of the public for their attendance and close the meeting.

By Order of the Council

Sue Balsdon

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Clerk to the Council

NB - Minutes for all meetings are available on the Council Website www.kingswearparishcouncil.gov.uk or copies can be obtained from the Clerk (Email: clerk@kingswearparishcouncil.gov.uk / Tel: 07863 227031).