



Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Road, Torquay, TQ2 6JA Tel: 07863 227031
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5th February 2021

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held **remotely via Zoom** on Wednesday 10th February 2021 at 7.00pm. Sue Balsdon is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/83275087976?pwd=STFLNVoxdlo4QjVJOVMwZUxSZnU4QT09>

Meeting ID: 832 7508 7976 / Passcode: 058414

Or dial in by phone +44 203 481 5237 and enter the meeting ID number when prompted.

Press and Public Welcome

1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.

2. To receive any apologies for absence from the Meeting.

3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]

The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should speak for no longer than 3 minutes each.

The Council will receive the following reports if available:

- i) Devon County Councillor
- ii) South Hams District Councillors
- iii) Police
- iv) Residents Parking
- v) Neighbourhood Plan

The Council will reconvene to discuss the following items:

4. To consider the installation of the wooden fence on the strip of land, Higher Contour Road and correspondence received from CPRE and agree future actions (Peter).

5. To resolve to approve the following minutes subject to any amendments [Amendments to the Confidential Minutes to be noted and documented in Part II:]

- i) Full Council Meeting 13th January 2021
- ii) Full Council Meeting 9th December 2020 (Confidential)

6. To make comment to the Planning Authority with regards to the following planning applications (Hector):

- i) **Ref:** 4230/20/HHO **Proposal:** Householder application for proposed lift enclosure and entrance extension
Site Address: Meadfoot House, Lower Contour Road, Kingswear, TQ6 0AL
- ii) **Ref:** 4274/20/TPO **Proposal:** Copper Beech – Removal of all epicormic growth to 3m from ground level to improve form
Site Address: Cross Trees, Beacon Road, Kingswear, TQ6 0BS
- iii) **Ref:** 4241/20/LBC **Proposal:** Listed Building Consent to cover parapet wall and coping stones with a lead cover to stop water ingress
Site Address: Greenway House, Greenway, TQ5 0ES
- iii) **Ref:** 4155/20/HHO **Proposal:** Householder application for ground floor extension and increase of glazed doors. Enlargement of dormer to front and rear of extended wing
Site Address: Green Gables, Hillhead, TQ5 0EX
- iii) **Ref:** 0263/21/ARC **Proposal:** Application for approval of details reserved by condition 3 for planning application 3272/20/LBC
Site Address: Kingswear Castle, Castle Road, Kingswear, TQ6 0DX

7. Financial Matters (Clerk).

- i) To resolve to approve the expenditure of the Council for the period 01/1/21 – 31/1/21.
- ii) To present for review the month end finance report and bank reconciliation as at 31/1/21.

8. To receive the Chairman's report.

9. To consider and agree the Council's response to the Devon Carbon Plan Consultation (Jonathan).

10. To review the Cemetery Lodge fire safety report and agree future actions (Clerk).

11. With regards to the surrender of the Gent's toilets (Clerk):

- i) To approve the client care letter received from Kitsons Solicitors.
- ii) To resolve to execute the Deed of Surrender of Part and Deed of Variation.

12. To consider response from FCC in relation to the 21/22 cleaning contract for the Lower Ferry toilets and agree future actions (Clerk).

13. To consider and approve the following, in relation to the Housing Needs Survey (Jonathan):

- i) Template survey and covering letter.
- ii) Publicity.
- ii) Survey quote.

14. To consider and approve quote received for mooring permits (Clerk).

15. To consider entry to the Britain in Bloom 2021 'It's Your Neighbourhood' initiative and agree future actions (Jonathan).

16. To consider an annual inspection of the allotments, in relation to clause 7 of the Allotment Agreement (Clerk).

17. To approve the 'Devon Communities Together' membership renewal 21/22 (Clerk).

18. To consider local policing provision within the Parish (Paul).

19. To review and update the Lengthsman's Contract (Peter).

20. To consider preparations for a return to face to face meetings post 7th May (Clerk).

21. To propose agenda items for the March 21 Full Council meeting.

22. Urgent Items – For information.

By Order of the Council

Sue Balsdon

Sue Balsdon
Clerk to the Council

The Chairman will thank the members of the public for their attendance and close the meeting.

NB - Minutes for all meetings are available on the Council Website www.kingswearparishcouncil.gov.uk or copies can be obtained from the Clerk (Email: kingswearclerk2017@outlook.com or Tel: 07863 227031).