



Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Road, Torquay, TQ2 6JA Tel: 07863 22703
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8th December 2023

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held at the Village Hall (Lower Room) on Wednesday 13th December 2023 at 7.00pm.

Press and Public Welcome

- 1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 15 minutes for this to take place and members of the public should speak for no longer than 3 minutes each.

The Council will receive the following reports if available:

- a) Devon County Councillor
- b) South Hams District Councillors
- c) Police
- d) Sustainable Kingswear

The Council will reconvene to discuss the following items:

- 4. To make comment to the Planning Authority with regards to the following planning applications (Hector):**
 - a) **Ref:** 3552/23/FUL **Proposal:** Conversion of a former cattery building to a dwelling with landscaping and biodiversity enhancement **Site Address:** High Springs Cattery, Brixham Road, Kingswear, Devon, TQ6 0DY
 - b) **Ref:** 3568/23/HHO **Proposal:** Householder application for extension and alteration to dwelling and associated landscaping enhancements **Site Address:** Inverdart Boathouse, Beacon Lane, Kingswear, TQ6 0BU
 - c) **Ref:** 3757/23/HHO **Proposal:** Householder application first floor side extension, single storey rear extension, garage, solar panels, rooflights and access stairs **Site Address:** 1 Woods Cottage, Upper Wood Lane, Kingswear, TQ6 0DQ
- 5. To resolve to approve the following minutes subject to any amendments:**
 - a) Extra Ordinary Council Meeting (Co-option) – 8/11/23
 - b) Full Council Meeting – 8/11/23
- 6. Financial Matters (Clerk).**
 - a) To resolve to approve the expenditure of the Council for the period 01/11/23 – 30/11/23.
 - b) To present for review the month end finance report and bank reconciliation as at 30/11/23.
- 7. To resolve to approve Scheme of Delegation decisions made 01/11/23 to 30/11/23 (Clerk).**
- 8. Chairman's Report.**
- 9. To receive an update and agree future actions in regard to the following Amenities & Recreation Committee items (Jonathan / Clerk):**
 - a) Post & Rail Fence Repairs Jubilee Park
 - b) Lime Kiln – Repair to Handrail and steps
 - c) Road Sweeping
 - d) Chapter 8 Training

- e) Fire Engine Refurbishment
- f) Beacon Lane Wall – Pollarding of Trees
- g) Cemetery Lodge – Structural Survey / Bathroom
- h) Drain Clearance
- i) Tree Warden
- j) Jubilee Park Play Area Repairs/Refurbishment
- k) Us Garden
- l) Pride in Kingswear

10. To allocate Councillor representatives – Sustainable Kingswear Projects (Jonathan).

11. Moorings (Clerk):

- a) To approve 24/25 increase in mooring fees
- b) To consider and approve amendments to the Mooring Policy
- c) To consider the temporary use of disused mooring berths for community use.

12. To consider request to Devon County Council – Double Yellow Lines, Ridley Hill (Jonathan).

13. To discuss and agree future actions – Proposed DCC parking meters for Dartmouth (Jonathan).

14. To consider and approve updated charges – Village Hall Hire (Clerk).

15. To approve costs – ‘20 is Plenty Campaign’ signs (Clerk).

16. To consider and agree future actions in regard to (Clerk):

- a) Proposed Airband Installation – Electronic Communications Equipment.
- b) Telecommunications at Hillhead.

17. To approve quotes (Clerk):

- a) Tree Survey Works
- b) Brixham Road Replacement Pipe
- c) Grounds Maintenance Contract – Additional Works
- d) Waterhead Creek Pontoon Condition Survey
- e) Public Toilets – Cleaning Costs 2024/25

18. To consider and agree arrangements for the following events (Lynne / Jonathan):

- a) Carlow Tea.
- b) 100th Anniversary Kingswear Castle

19. To propose agenda items for the next Full Council meeting.

20. Urgent Items – For information.

The Chairman will thank the members of the public for their attendance and close the meeting.

By Order of the Council

Sue Balsdon

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Clerk to the Council

NB - Minutes for all meetings are available on the Council Website www.kingswearparishcouncil.gov.uk or copies can be obtained from the Clerk (Email: clerk@kingswearparishcouncil.gov.uk / Tel: 07863 227031).