



# Kingswear Parish Council

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12<sup>th</sup> November 2021

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held in the Village Hall (Lower Room) on Thursday 18<sup>th</sup> November 2021 at 7.00pm.

## **Press and Public Welcome**

**PLEASE NOTE: Although most legal restrictions to control COVID-19 have now been lifted, Council's have been advised that they should consider reasonable measures they can take, to balance the end of social contact restrictions, with the ongoing Covid reality. The Parish Council have agreed to limit the number of people who attend, so that their meeting can be held safely. Please contact the Clerk to register your request to attend the meeting. Where there is significant public interest in an agenda item, the Council may not be able to guarantee attendance and it may be necessary for a spokesperson to be identified, to speak on behalf of those wishing to make representation. Members of public may also make written representation on issues, rather than attending in person - Please email the Clerk by 5pm on 15<sup>th</sup> September, so that your representation can be forwarded to Councillors for their consideration.**

- 1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

**The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should speak for no longer than 3 minutes each.**

**The Council will receive the following reports if available:**

- Devon County Councillor
- South Hams District Councillors
- Police
- Residents Parking
- Neighbourhood Plan
- Sustainable Kingswear

**The Council will reconvene to discuss the following items:**

**4. To review analysis/report of responses received as part of the Residents Parking consultation and agree future actions (Brian).**

**5. To review the Housing Needs Survey Report and Options Appraisal and agree future actions. (Clerk/Jonathan).**

**6. In regard to the Noss Marina S106 funds (Clerk/Jonathan):**

- To receive an update regarding funds available.
- To consider a contribution towards the development of the Dartmouth and Kingswear Community Hospital site.

**7. To resolve to approve the following minutes subject to any amendments:**

- Full Council Meeting - Wednesday 8<sup>th</sup> September 2021.
- Planning Meeting - Wednesday 8<sup>th</sup> September 2021.
- A&E Committee Meeting - Wednesday 13<sup>th</sup> October 2021.

**8. Financial Matters (Clerk).**

- To resolve to approve the expenditure of the Council for the period 01/9/21 – 31/10/21.
- To present for review the month end finance report and bank reconciliation as at 31/10/21.

**9. In regard to the Scheme of Delegation (Clerk):**

- i) To resolve to approve decisions made 8/9/21 to 12/11/21.
- ii) To consider bi-monthly meetings for the period up to the 31/3/22.
- iii) To consider necessity for an extension to the Scheme of Delegation.

**10. To receive the Chairman's report.**

**11. To receive an update in regard to the following:**

- i) Christmas Light Switch On (Clerk).
- ii) Platinum Jubilee (Jonathan).

**12. To consider and approve the draft Maintenance contract (Revised) and agree dates for tender process (Clerk).**

**13. To consider whether to renew CPRE membership (Countryside Charity) and approve payment of membership fee (Clerk).**

**14. To note change to Unity Bank cash and cheque charges.**

**15. To appoint:**

- i) Finance Committee Chair (Lynne).
- ii) Councillor to verify bank reconciliations (Clerk).

**16. To approve costs in relation to:**

- i) Replacement Defibrillator pads and batteries.
- ii) Repairs to the Basket Swing, Jubilee Park Play Area.
- iii) Tree Works Castle Road.

**17. To consider:**

- i) Solar speed sign for Brixham Road (Clerk).
- ii) Defibrillator for Nethway, Boohay, Kingston (Lynne).
- iii) Allotment availability 22/23 (Lynne).

**18. To propose agenda items for the next Full Council meeting.**

**19. Urgent Items – For information.**

By Order of the Council

*Sue Balsdon*

Sue Balsdon  
Clerk to the Council

*The Chairman will thank the members of the public for their attendance and close the meeting.*

**NB - Minutes for all meetings are available on the Council Website [www.kingswearparishcouncil.gov.uk](http://www.kingswearparishcouncil.gov.uk) or copies can be obtained from the Clerk (Email: [kingswearclerk2017@outlook.com](mailto:kingswearclerk2017@outlook.com) or Tel: 07863 227031).**