



Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Road, Torquay, TQ2 6JA Tel: 07863 22703
Mail: kingswearclerk2017@outlook.com Website: www.kingswearparishcouncil.gov.uk

5th January 2024

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held at the Village Hall (Lower Room) on Wednesday 10th January 2024 at 7.00pm.

Press and Public Welcome

- 1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 15 minutes for this to take place and members of the public should speak for no longer than 3 minutes each.

The Council will receive the following reports if available:

- a) Devon County Councillor
- b) South Hams District Councillors
- c) Police
- d) Sustainable Kingswear

The Council will reconvene to discuss the following items:

- 4. In regard to the vacant Councillor post:**
 - a) To resolve to co-opt applicant.
 - b) To receive Declaration of Acceptance of Office form.
- 5. To make comment to the Planning Authority with regards to the following planning applications (Hector):**
 - a) **Ref:** 3150/23/HHO **Proposal:** Householder application for proposed single storey rear extension to replace existing conservatory **Site Address:** 17 Waterhead Close, Kingswear, TQ6 0BN
- 6. To resolve to approve the following minutes subject to any amendments:**
 - a) Full Council Meeting – 13/12/23
- 7. Financial Matters (Clerk).**
 - a) To resolve to approve the expenditure of the Council for the period 01/12/23 – 31/12/23.
 - b) To present for review the month end finance report and bank reconciliation as at 31/12/23.
- 8. To resolve to approve Scheme of Delegation decisions made 01/12/23 to 31/12/23 (Clerk).**
- 9. Chairman's Report.**
- 10. To allocate Councillor representatives – Sustainable Kingswear Projects (Cllr Hawkins).**
- 11. To approve costs – '20 is Plenty Campaign' signs (Clerk).**
- 12. To approve a donation to the Dartmouth Visitor Centre (Cllr Hawkins).**
- 13. To consider and agree future actions in regard to (Clerk):**
 - a) Proposed Airband Installation – Electronic Communications Equipment.
 - b) Community Energy England Membership 2024.
- 14. To approve quotes (Clerk):**
 - a) Internal Audit
 - b) Brixham Road Replacement Pipe
 - c) Public Toilets – Cleaning Costs 2024/25

- 15. To receive and update regarding the Carlow Lunch event** (Cllr Maurer)
- 16. To review Committee members following appointment of new Councillors** (Clerk)
- 17. To agree working group members for the following** (Cllr Hawkins):
- a) Cemetery Lodge – Structural Survey Works
 - b) 100th Anniversary Kingswear Castle
 - c) D Day 80 – 80th Anniversary of the Normandy Landings
- 18. With reference to budget setting for 24/25** (Cllr Bentley / Clerk):
- a) To review forecast of 23/24 year end position.
 - b) To consider the 24/25 draft budget figures and make any amendments considered necessary.
 - c) To agree the total budget requirement for 24/25.
 - d) To agree the total precept requirement for 24/25.
- 19. To propose agenda items for the next Full Council meeting.**
- 20. Urgent Items – For information.**

The Chairman will thank the members of the public for their attendance and close the meeting.

By Order of the Council

Sue Balsdon

Sue Balsdon
Clerk to the Council

NB - Minutes for all meetings are available on the Council Website www.kingswearparishcouncil.gov.uk or copies can be obtained from the Clerk (Email: clerk@kingswearparishcouncil.gov.uk / Tel: 07863 227031).