



Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Road, Torquay, TQ2 6JA Tel: 07863 227031
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6th September 2019

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held at the Village Hall (Lower Room), Fore Street, Kingswear on Wednesday 11th September 2019 at **7:00pm**, when the following items will be discussed:

PLEASE NOTE Press and Public Welcome

- 1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should not speak for longer than 3 minutes each.

The Council will receive the following reports if available:

- i) Devon County Councillor
- ii) South Hams District Councillors
- iii) Police
- iv) Residents Parking
- v) Neighbourhood Plan

The Council will reconvene to discuss the following items:

- 4. To resolve to approve the following minutes subject to any amendments [Amendments to the Confidential Minutes to be noted and documented in Part II:]**
 - i) Full Council Meeting – 10th July 2019
 - ii) Full Council Meeting – 10th July 2019 (Confidential)
 - iii) Planning Committee Meeting – 24th July 2019
 - iv) Amenities & Environment Committee Meeting – 24th July 2019
 - v) Extraordinary Council Meeting 24th July 2019
 - vi) Extraordinary Council Meeting 24th July 2019 (Confidential)
- 5. Financial Matters:**
 - i) To resolve to approve the Expenditure of the Council for the period 05/07/19 – 05/07/19.
 - ii) To present for review – June Finance Report and Bank Reconciliation.
 - iii) To review year end forecast.
 - iv) To review and approve proposed amendments to the 2019/20 budget.
- 6. To receive the Chairman's report.**
- 7. To receive an update from the Clerk and agree future actions for:**
 - i) Churchyard Wall Railings.
 - ii) Lower Ferry Toilets.
 - iii) Road Sweeping.

- 8. To review the Tree Survey report and agree future actions required.**
- 9. To receive an update with regards to a 'Community Action for Wildlife Conference' attended by Cllr Maurer and the Clerk.**
- 10. To consider a 'Pride in Kingswear' community group and agree future actions required.**
- 11. To consider for the Cemetery:**
 - i) Remembrance garden & bench.
 - ii) Woodland bulb planting.
 - iii) Tree Charter Day – Trees for Bees.
- 12. To consider approval to:**
 - i) Allow work to be carried out for those items of expenditure which are £300 or below, without the need to obtain Full Council approval. The Clerk will be required to obtain approval from both the Chairman of the A&E Committee and Finance Committee only.
 - ii) Compile a list of approved local contractors which the Council could use for those items of expenditure below £300.
- 13. To discuss plans for the following events and agree future actions required:**
 - i) Bonfire & Fireworks Evening.
 - ii) Remembrance Sunday.
 - ii) Christmas Lights Switch On and Children's Party.
 - iv) Carlow Lunch.
- 14. To approve for the Council to offer three mooring spaces on the existing Waterhead Creek Pontoon and agree any future actions required.**
- 15. To review and adopt – Revised Abandoned Boat Policy**
- 16. Defibrillator Checks & SWAST Location Information.**
- 17. To consider safe cycling in Kingswear – Signage.**
- 18. To propose agenda items for the October 19 Full Council meeting.**
- 19. Urgent items - For information.**

By Order of the Council

Sue Balsdon

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Clerk to the Council

The Chairman will thank the members of the public for their attendance and close the meeting.