



Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Road, Torquay, TQ2 6JA Tel: 07863 227031
Mail: kingswearclerk2017@outlook.com Website: www.kingswearparishcouncil.gov.uk

10th December 2021

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held in the Village Hall (Lower Room) on Wednesday 15th December 2021 at 7.00pm.

Press and Public Welcome

PLEASE NOTE: In regard to COVID 19, the Parish Council have agreed to limit the number of people who attend so that their meeting can be held safely. Please contact the Clerk to register your request to attend the meeting. Where there is significant public interest in an agenda item, the Council may not be able to guarantee attendance and it may be necessary for a spokesperson to be identified, to speak on behalf of those wishing to make representation. Members of public may also make written representation on issues, rather than attending in person - Please email the Clerk by 5pm on 13th December, so that your representation can be forwarded to Councillors for their consideration.

- 1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should speak for no longer than 3 minutes each.

The Council will receive the following reports if available:

- Devon County Councillor
- South Hams District Councillors
- Police
- Residents Parking
- Sustainable Kingswear

The Council will reconvene to discuss the following items:

4. To make comment to the Planning Authority with regards to the following planning applications:

- Ref:** 4079/21/HHO **Proposal:** Householder application for garage conversion to form bedroom and internal lift plus entrance alteration **Site Address:** Meadfoot House, Lower Contour Road, Kingswear, TQ6 0AL
- Ref:** 4186/21/HHO **Proposal:** Householder application for side extension and alterations **Site Address:** The Bridge, Higher Contour Road, Kingswear
- Ref:** 4325/21/HHO **Proposal:** Householder application to create first floor external terrace with glass balustrade **Site Address:** Kittery Quay, Priory Street, Kingswear, TQ6 0AB

5. To receive an update in regard to the Residents Parking Consultation and agree future actions.

6. To consider whether to support an application to Natural England for the Longwood site to be redesignated as a Site of Special Scientific Interest (SSSI).

7. To resolve to approve the following minutes subject to any amendments:

- Full Council Meeting - 30th June 2021.
- Full Council Meeting - 18th November 2021.
- Finance Committee Meeting - 8th December 2021.

iv) Amenities & Environment Committee Meeting – 8th December 2021.

8. Financial Matters (Clerk).

- i) To resolve to approve the expenditure of the Council for the period 01/11/21 – 30/11/21.
- ii) To present for review the month end finance report and bank reconciliation as at 30/11/21.
- iii) To receive and note the External Auditor Report and Notice of Conclusion of Audit for 20/21.

9. With reference to budget setting for 22/23 (Clerk):

- i) To review forecast of year end position.
- ii) To consider the draft budget figures for 22/23 and make any other amendments considered necessary.
- iii) To agree the total budget requirement for 22/23.
- iv) To agree the total precept requirement for 22/23.

10. To consider frequency of meetings for the period up to the 31/3/22 (Clerk).

11. To receive the Chairman's report.

12. To consider whether to submit a response to the Devon and Somerset Fire and Rescue Service Community Risk Management Consultation (Clerk).

13. To consider whether to renew SSE Business Energy electricity contract for the Lower Ferry Toilets (Clerk).

14. To receive an update in regard to the following:

- i) Platinum Jubilee (Jonathan).
- ii) Churchyard Retaining Wall.

15. To approve funding for a lasting project to commemorate the Platinum Jubilee.

16. To consider and approve quotes received for (Clerk):

- i) Cemetery Lodge - Double Glazing.
- ii) Tree Survey Works.
- iii) Additional Drain Clean.
- iv) Replacement HMS Orwell Plaque.
- v) LED String of Lights Fore Street.
- vi) Additional Hanging Baskets & Brackets.

17. To propose agenda items for the next Full Council meeting.

18. Urgent Items – For information.

By Order of the Council

Sue Balsdon

Sue Balsdon
Clerk to the Council

The Chairman will thank the members of the public for their attendance and close the meeting.

NB - Minutes for all meetings are available on the Council Website www.kingswearparishcouncil.gov.uk or copies can be obtained from the Clerk (Email: kingswearclerk2017@outlook.com or Tel: 07863 227031).