



# KINGSWEAR PARISH COUNCIL

Minutes of the Amenities and Environment Committee Meeting held in the Village Hall (Lower Room) on Wednesday 29<sup>th</sup> June 2022 at 7.30pm.

**Present:** Councillors J Hawkins (Chairman of the Committee), L Maurer, G Webber, P Pudduck,

**In Attendance:** Ms Sue Balsdon – Clerk to the Council.

There were no members of public present at the meeting.

**A&E/29.06.22/01 - The Chairman of the Committee welcomed everyone to the meeting.**

**A&E/29.06.22/02 - To receive any apologies for absence from the Meeting.**

Councillor E Jones.

**A&E/29.06.22/03 - To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change].**

None.

**The Council will reconvene to discuss the following items:**

**A&E/29.06.22/04 - To receive an update in regard to (Clerk):**

**a) Village Works**

The painting of the hanging basket stands, the wishing well and the milestones will be undertaken in approximately two weeks. The refurbishment of the Banjo bus shelter and the railings will commence in September.

Cllr Pudduck raised the issue of weeds covering the Slappers Hill bus shelter. Cllr maurer advised that this issue is on the priority list for the grounds maintenance team.

**b) Western Power Project**

The heaters and radiators have all now been installed for those who applied to the Council's Sustainable Energy Project. The Clerk to complete the end of project monitoring form for Local Giving, to provide an overview of the project activities and outcome. Thanks was given to Mags Bickley and Caroline Pymm of Sustainable Kingswear who jointly managed the project with the Parish Council.

**c) Allotment Renewals**

The Clerk advised that three of the existing allotment holders do not wish to renew their tenancy agreement. It was agreed that allotment 7 would no longer be offered, due to inaccessibility for the purposes of maintaining an allotment. The Clerk to advertise the two vacant allotments via social media.

Cllr Pudduck advised that the footpath by the Lime Kiln needs to be cleared, for safety reasons. Cllr Maurer to ask the Maintenance Team to undertake this work as a matter of priority.

**A&E/29.06.22/05 - To discuss and agree future actions - General (Jonathan/Clerk):**

**a) Us Garden Replanting**

Item deferred to the July Full Council Meeting.

**b) Jubilee Bell**

A draft letter has been compiled by FROST, to be sent to residents for the purposes of fund raising for the Jubilee legacy project. The Clerk to ascertain the next closing date for submissions to By the Dart, to provide further advertising. Funding for the project to be discussed at the July Full Council meeting.

**c) The Queen's Green Canopy – Tree Planting Jubilee Park / Hillhead**

The committee agreed for the Clerk to obtain the cost of two Copper Beech Trees (6-10ft) and metal tree guards. One would be utilised to replace the Jubilee Park Naval College tree, which would be sited in the Cemetery. The other tree will be sited at Hillhead and will be planted in celebration of the Jubilee.

**d) Wishing Well**

The Clerk advised that the Wishing Well is due to be repaired this week.

**e) Sustainable Kingswear Booklet**

Cllr Hawkins advised, that at the Annual Parish Meeting Sune Nightingale gave a talk on the achievements of Sustainable Dittisham, one of which was the provision of a 'Gardening for Wildlife' booklet for the

residents of Ashprington, Blackawton, Cornworthy and Dittisham. Cllr Hawkins requested that an item be added to the July agenda, to consider the commissioning of a similar booklet for Kingswear.

**f) Replacement Noticeboard Hillhead**

The Clerk has requested three quotes for the replacement of the Raddicombe Drive Noticeboard, which are to be considered at the July Full Council meeting.

**g) Additional Defibrillator Nethway/Boohay/Kingston**

A quote has been obtained from the Community Heartbeat Trust, for the cost of installing a further defibrillator within the Parish. The Council to consider whether to proceed with this purchase at the July Full Council meeting and to review the maintenance requirements of the existing defibrillators.

**A&E/29.06.22/06 - To discuss and agree future actions - Moorings (Clerk):**

**a) Risk Assessments.**

It was agreed for Councillor Pudduck to compile a risk assessment checklist for the moorings at Waterhead Creek, Jubilee Park and the Parish Pontoon, to aid a monthly inspection. The Clerk to obtain a quote for replacing the Lifebuoy ring located at the head of Waterhead Creek.

It was agreed to monitor usage of the pontoon and this will be checked when the monthly risk assessment is undertaken.

**b) Amendment to Parish Pontoon Mooring Policy – Boat Length.**

It was agreed to amend the Moorings Policy as follows:

'7. No craft exceeding 3.5 metres (12ft) in length (including engine) or exceeding 1.4 metres (4ft 7in) in width is allowed to be moored at the River Pontoon, with the exception of mooring numbers 6 and 16 which will allow boats of up to 16ft in length.'

It was agreed for the Clerk to contact the permit holders for Numbers 1 and 21, to request that they moor their boats at a 90-degree angle to the pontoon as opposed to adjacent to it.

**A&E/29.06.22/07 - Items for next meeting.**

Councillors to notify the Clerk, if they wish to add items to the September agenda.

**A&E/29.06.22/08 - Confirmation of date of next meeting**

The next Amenities & Environment committee meeting will be held on 28<sup>th</sup> September 22.

**Meeting closed at 8.40pm.**

Minutes Approved:

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Councillor L Maurer – Chairman