



Kingswear Parish Council

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Minutes of the Amenities & Environment Committee Meeting held in the Village Hall (Lower Room) on Tuesday 31st January 2023 at 7pm

Present: Cllrs J Hawkins (Chair), L Maurer, P Pudduck.
In Attendance: S A Whelon (deputy clerk)

There were no members of the public present.

A&E/31/1/23-01. The Chairman of the Committee welcomed everyone to the meeting.

A&E/31/1/23-02. To receive any apologies for absence from the Meeting. Cllr G Webber. Cllrs E Jones and T Burnell were absent.

A&E/31/1/23-03. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]

None.

The Council will reconvene to discuss the following items:

A&E/31/1/23-04. To receive an update in regard to (Deputy Clerk):

- a) Village Works review. Contractor works list presented – including regular cutting, trimming as per contract. It was noted that the lengthsman contract was combined into the maintenance contract. Several items to be addressed will be discussed with contractor.
- b) Planned maintenance projects – painting railings at Banjo, bus stop, hanging baskets stands in Square, milestones. Contractor quote – works to commence March 23. **Railings and Lime Kiln to go out to tender for repair and renovation at next full council meeting.** Post and rail fence beyond cemetery and Jubilee park need repair – deputy clerk to seek quotes. The pot hole outside caravan park has been reported.

A&E/31/1/23-05. To discuss and agree future actions - General (Jonathan/Deputy Clerk):

- a) Us Garden tree works: Crab apple and ornamental maple. Tree guards and plaques. Ground level engraved granite plaque recommended by contractor. It was proposed two plaques: 'To commemorate the Jubilee of Queen Elizabeth II' and 'To commemorate the Coronation of King Charles III'. Contractor to plant 6 foot maple in March/April.
- b) Lengthsman contract review. Combined with current maintenance contract as above.
- c) Conversion of Red Telephone Box (Wood Lane) Cllrs Maurer and Burnell organizing hanging planters and conversion to bug house.
- d) Formation of working group Beacon Road, Lighthouse Beach. Members of the public will be asked to join the working group.
- e) Cemetery Lodge - current position. EPC regulations 2025. Deputy clerk to seek finance and quotes for loft insulation.
- f) Highway Drains. Deputy clerk to seek a quote from contractor B and contact Devon County Council. Brixham Road, Higher Contour Road and Croftlands were highlighted as particular issues.
- g) Jubilee Park and play area. Shrubs should be cut at the end of the season.
- h) Allotment renewals. **One vacant plot to be re-wilded with the approval of full council.** Allotment agreement to be updated 'any items/plants left on vacant plot will be passed on to new holder'.
- i) Cemetery. Deputy clerk is currently mapping cemetery. Cllr Maurer will be planning a ceremony – a **D Day blessing for the war graves will be presented to full council for approval.**
- j) Remembrance benches. A committee site visit to be arranged. Deputy clerk to seek quotes for levelling and seeding/turf from contractor.
- k) Christmas lights. Ideas plans for replacement in Fore Street discussed, including battery lights for Christmas tree for a future agenda.

A&E/31/1/23-06. To discuss and agree future actions - Moorings:

- a) Risk Assessment review. To be confirmed.
- b) Amendment to Parish Pontoon Mooring Policy – Boat Length. Calculation of boat length for next fee due with longer boats charged more taking up more room. Previously agreed.

Additional moorings at Jubilee Park to be discussed at pc meeting. Waterhead Creek – proposal **maximum of 4 vessels no larger than 12ft including the engine, with permission of the pc on Waterhead creek pontoon and Jubilee park to match Creekside moorings for those positions to be presented for approval at the full council. Mooring fees to be discussed and agreed at full council meeting.**

A&E/31/1/23-07. Items for next meeting proposal - change of committee name to Amenity and Recreation to be discussed.

A&E/31/1/23-08. Confirmation of date of next meeting - to be confirmed.

The meeting closed at 8.17pm.

Minutes approved:

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Cllr L Maurer, Chairman