



Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Road, Torquay, TQ2 6JA Tel: 07863 227031
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4th October 2019

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held at the Village Hall (Lower Room), Fore Street, Kingswear on Wednesday 9th October 2019 at **7:00pm**, when the following items will be discussed:

PLEASE NOTE Press and Public Welcome

- 1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should not speak for longer than 3 minutes each.

The Council will receive the following reports if available:

- i) National Trust – Long Wood Tree Works
- ii) Devon County Councillor
- iii) South Hams District Councillors
- iv) Police
- v) Residents Parking
- vi) Neighbourhood Plan

The Council will reconvene to discuss the following items:

- 4. To resolve to approve the following minutes subject to any amendments [Amendments to the Confidential Minutes to be noted and documented in Part II:]**

- i) Full Council Meeting – 11th September 2019.
- ii) Full Council Meeting – 11th September 2019 (Confidential).
- iii) Planning Committee Meeting – 11th September 2019.

5. Financial Matters:

- i) To resolve to approve the Expenditure of the Council for the period 06/09/19 – 03/10/19.
- ii) To present for review – Finance Report and Bank Reconciliation as at 30.9.19.

6. To receive the Chairman's report.

7. To receive an update from the Clerk and agree future actions for:

- i) Churchyard Wall Railings.
- ii) Lower Ferry Toilets.
- iii) Tree Survey – Works Required.
- iv) Carlow Lunch.
- v) Play Area – Replacement grass saver mats.
- vi) Upgrade of Title – Us Garden.

- 8. To review the processes for the Cemetery Fence and Gate.**
- 9. To agree to advertise locally for the 'Keeping Kingswear Beautiful' volunteers (Planting bulbs, seeding wild flowers etc).**
- 10. To discuss the allocation of the 'Investing in Devon' grant and agree future actions required.**
- 11. To approve Temporary Events Notices – Christmas Light Switch On / Carlow Lunch.**
- 12. To consider signage and agree future actions for:**
 - i) Safe cycling.
 - ii) Wood Lane.
 - iii) 'Welcome to Kingswear'.
- 13. To review and approve the following draft policies:**
 - i) Event Management.
 - ii) Volunteer Management.
- 14. To propose agenda items for the November 19 Full Council meeting.**
- 15. Urgent items - For information.**

By Order of the Council

Sue Balsdon

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Clerk to the Council

The Chairman will thank the members of the public for their attendance and close the meeting.