



# Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Road, Torquay, TQ2 6JA Tel: 07863 227031  
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7th January 2022

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held in the Village Hall (Lower Room) on Wednesday 12<sup>th</sup> January 2022 at 7.00pm.

## **Press and Public Welcome**

**PLEASE NOTE: In regard to the ongoing risk from COVID 19, the Parish Council have agreed to limit the number of people who attend, so that their meeting can be held safely. Please contact the Clerk to register your request to attend the meeting.**

- 1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

**The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should not speak for no longer than 3 minutes each.**

**The Council will reconvene to discuss the following items:**

- 4. To resolve to co-opt applicant to the vacant Councillor post.**
- 5. To consider and approve quote received in regard to the Maintenance Contract 1/2/22 to 31.2.24.**

By Order of the Council

*Sue Balsdon*

Sue Balsdon  
Clerk to the Council

*The Chairman will thank the members of the public for their attendance and close the meeting.*

**NB - Minutes for all meetings are available on the Council Website [www.kingswearparishcouncil.gov.uk](http://www.kingswearparishcouncil.gov.uk) or copies can be obtained from the Clerk (Email: [kingswearclerk2017@outlook.com](mailto:kingswearclerk2017@outlook.com) or Tel: 07863 227031).**