



# Kingswear Parish Council

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4<sup>th</sup> February 2022

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held in the Village Hall (Lower Room) on Wednesday 9<sup>th</sup> February 2022 at 7.00pm.

## Press and Public Welcome

**PLEASE NOTE: In regard to the ongoing risk from COVID 19, the Parish Council have agreed to limit the number of people who attend, so that their meeting can be held safely. Please contact the Clerk to register your request to attend the meeting.**

- 1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

**The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should speak for no longer than 3 minutes each.**

**The Council will receive the following reports if available:**

- Devon County Councillor
- South Hams District Councillors
- Police
- Residents Parking
- Sustainable Kingswear

**The Council will reconvene to discuss the following items:**

**4. In regard to Residents Parking, to consider whether to ask Devon County Council to initiate the formal advertisement of a traffic regulation order and go out to consultation (Jonathan).**

**5. To note correspondence received in respect of the Land Registration application for the strip of land, Higher Contour Road (Clerk).**

**6. To make comment to the Planning Authority with regards to the following planning applications (Hector).**

- Ref:** 4564/21/FUL **Proposal:** Extensions & Alterations to dwelling, replacement roof and creation of Annexe for short term letting with parking and stepped access **Site Address:** The Lane House, Upper Wood Lane, Kingswear, TQ6 0DF
- Ref:** 4675/21/HHO **Proposal:** Householder application for rear conservatory **Site Address:** 24 Hillhead Park, Hillhead, TQ5 0HG

**7. To resolve to approve the following minutes subject to any amendments:**

- Full Council Meeting – 15<sup>th</sup> December 2021.
- Full Council Meeting – 12<sup>th</sup> January 2022.

**8. Financial Matters (Clerk).**

- To resolve to approve the expenditure of the Council for the period 01/12/21 – 31/01/22.
- To present for review the month end finance report and bank reconciliation as at 31/01/22.
- To review schedule of Direct Debits and Standing Order.

**9. With regards to the 21/22 Internal Audit (Clerk):**

- i) To approve the continued appointment of Kevin Rose (IAC Ltd) as the Council's Internal Auditor.
- ii) To approve quote received for the 21/22 Internal Audit.

**10. To receive the Chairman's report.**

**11. In regard to the Scheme of Delegation (Clerk):**

- i) To resolve to approve decisions made via the Scheme of Delegation – 16/12/21 to 8/2/22.
- ii) To consider a return to monthly Full Council meetings from March 2022.
- iii) To consider a Scheme of Delegation for urgent items to be agreed outside of a Full Council Meeting, post Covid.

**12. To agree a date for the Annual Parish Meeting and agree speakers (Clerk).**

**13. In regard to the Cemetery, to consider (Lynne):**

- i) The removal of the waste bins.
- ii) The siting of a compost area.

**14. In regard to the 22/23 Mooring Renewals, to consider (Clerk):**

- i) Mooring fees / Slip Fee
- ii) Early Payment Discount.
- iii) Insurance.
- iv) Reduction in Number of Waterhead Creek moorings available.
- v) Availability of Moorings – Resident / Part Time Residents Only.
- vi) Resident Request - Storage of Inflatable (Jubilee Park).

**15. To receive an update in regard to the Platinum Jubilee and agree schedule of costs (Jonathan/Clerk).**

**16. To consider and approve quote - Half Day drain clean (Clerk).**

**17. To approve membership 22/23 Devon Communities Together (Clerk).**

**18. To propose agenda items for the next Full Council meeting.**

**19. Urgent Items – For information.**

**20. To discuss items of a confidential nature and resolve that in accordance with the Public Bodies (Admission to Meetings) Act 1960 Sub section 2, and the Local Government Act 1972 Section 100A sub sections (2) and (4) that the public and press be excluded from the Meeting in view of the items to be discussed.**

By Order of the Council

*Sue Balsdon*

Sue Balsdon  
Clerk to the Council

*The Chairman will thank the members of the public for their attendance and close the meeting.*

**NB - Minutes for all meetings are available on the Council Website [www.kingswearparishcouncil.gov.uk](http://www.kingswearparishcouncil.gov.uk) or copies can be obtained from the Clerk (Email: [kingswearclerk2017@outlook.com](mailto:kingswearclerk2017@outlook.com) or Tel: 07863 227031).**