



Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Road, Torquay, TQ2 6JA Tel: 07863 227031
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6th December 2019

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held at the Village Hall (Lower Room), Fore Street, Kingswear on Wednesday 11th December 2019 at **7:00pm**, when the following items will be discussed:

PLEASE NOTE Press and Public Welcome

- 1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should not speak for no longer than 3 minutes each.

The Council will receive the following reports if available:

- i) Devon County Councillor
- ii) South Hams District Councillors
- iii) Police
- iv) Residents Parking
- v) Neighbourhood Plan

The Council will reconvene to discuss the following items:

- 4. To resolve to approve the following minutes subject to any amendments [Amendments to the Confidential Minutes to be noted and documented in Part II:]**
 - i) Full Council Meeting – 13th November 2019.
 - ii) Full Council Meeting – 13th November 2019 (Confidential).
 - iv) Amenities & Environment Committee Meeting – 27th November 2019
 - iii) Planning Committee Meeting – 5th December 2019.

5. Financial Matters:

- i) To resolve to approve the Expenditure of the Council for the period 07/11/19 – 04/12/19.
- ii) To present for review – Finance Report and Bank Reconciliation as at 30.11.19.

6. To receive the Chairman's report.

7. To consider representation on the Councillor Advocate Scheme.

8. To discuss preliminary arrangements for the Annual Parish Meeting.

9. To approve the Kingswear Parish Council 'London Bridge Protocol' and related expenditure.

10. To consider and agree future actions for items discussed at the Amenities & Environment Committee meeting:

- i) Cannon
- ii) Fire Engine
- iii) Memorial Bench
- iv) Welcome to Kingswear Sign / 30mph Sign
- v) Cleaning/Maintenance Contract
- vi) Lengthsman Schedule of Regular Works
- vii) New location for Church Hill dog waste bin
- viii) Hanging baskets 2020
- ix) Interactive Speed Sign – Brixham Road
- x) To consider and agree list of approved contractors (£300 and below)

- 11. To consider and agree future actions for the Jubilee Park Play Area Inspection Report Dec 19 (Play park signs).**
- 12. To consider and agree future actions for a drain clean to target blocked drains throughout the village.**
- 13. To consider location for Wood Lane 'Sat Nav' sign.**
- 14. To agree for the Clerk to attend the SLCC Regional Training Seminar.**
- 15. To approve donation of £95.00 to the Royal British Legion – Poppy Wreaths.**
- 16. To consider and agree future actions for the BT Payphone Kiosk Removal Consultation – Higher Ferry Phone box.**
- 17. To propose agenda items for the January 20 Full Council meeting.**
- 18. Urgent items - For information.**

By Order of the Council

Sue Balsdon

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Clerk to the Council

The Chairman will thank the members of the public for their attendance and close the meeting.