

KINGSWEAR PARISH COUNCIL
Minutes of the Council Meeting held at the Village Hall (Lower Room)
on Wednesday 8th January 2020 at 7.00pm

Present: Councillors: L Maurer (Chairman), J Hawkins, B Longland, G Webber, P Pudduck, E Jones, J Hacking, S Smith, P Burnell.

In Attendance: Miss Sue Balsdon – Clerk to the Council.

2 Members of public present.

C/143/19 – Welcome from the Chairman

The Chairman welcomed everyone to the meeting.

C/144/19 – To receive any apologies for absence from the Meeting.

Cllr H Newcombe.

C/145/19 - To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change].

There were no declarations of interest noted.

The Council Meeting was suspended to allow members of the public to ask questions and make representations to the Council:

A resident reported blocked drains throughout village. The location of these have been identified and the Council will ensure these are cleared as soon as possible.

Damage to the Church Hill Rd steps, caused by a SWW sewer issue was also reported and this will be raised with the Council's Neighbourhood Highways Officer.

The Council were also advised that litter bins throughout the village are being used for household rubbish. It was noted that any waste put in public litter bins is not recycled.

The Council will receive the following reports if available:

i) Devon County Councillor - Jonathan Hawkins

There have been a number of residents asking for Kingswear to look into the possibility of having a 20mph zone put in, but unfortunately it is currently not Devon County Council's policy to do this. However, a task group formed to look at ways in which speeds can be measured, have suggested a default residential 20mph limit trial in Newton Abbot. It is expected the trial will last for 9 months but will not begin until 2021. If the trial proves successful, it is hoped that this will be rolled out across the County.

Cllrs Hawkins and Maurer will be meeting with Lisa Edmonds, our Neighbourhood Highways Officer, to address issues such as blocked drains, pot holes, road sweeping etc.

South Hams District Council became a 'Dementia Friendly' Council in December – Further details can be found using the link below:

<http://mg.swdevon.gov.uk/documents/s23756/Dementia%20Friendly%20Council.pdf>

The Chief Executive for South Hams District Council, Sophie Hoskin will be leaving at the end of March and will be replaced as soon as possible.

ii) South Hams District Councillor – Rosemary Rowe

DECEMBER REPORT - We have held several meetings and workshops this month, including workshops on climate change and training for development management.

Webcasting is now live and the full council meeting held on the 19th December was available for viewing.

An Executive Meeting was held before the start of the Full Council Meeting, so it was a very busy day with two sessions of Full Council. Agenda Items included the Annual review of the Health and Safety Policy, Procurement Policy, Becoming a Dementia Friendly Council, and Climate Change Update. It is the council's aim to be carbon neutral by 2030 and District Wide Zero Carbon by 2050. Full details of all the items are available on The Council's Website and a consultation process has recently gone live for residents to access and give us their views etc. for Climate Change.

At the Council meeting a presentation was made to Mr John Tucker who had represented the West Dart Ward area for 22 years and was Leader for 12 years before standing down from the Council in May 2019. He is now An Alderman of the Council which is an honour in recognition of service to the Community and Council District wide.

We have seen three elections in the past year, with Local town/parish elections, District Council Elections and a General Election. We have seen many changes and we now have to move on and work together to achieve what we want to happen.

iii) South Hams District Councillor – Hilary Bastone

Cllr Bastone advised, that quite a bit of time has been spent at both the Executive and at Council, monitoring SHDC's current year budget and to set their 20/21 budget.

To address the impacts of a development proposal, South Hams District Council sometimes enter into planning agreements with Developers. They currently use an s106 agreement to secure appropriate contributions and actions from Developers. They are now considering a Community Infrastructure Levy (CIL - This is a fixed charge levied on new development to fund infrastructure). This will bring SHDC in line with Plymouth's policy under the Joint Local Plan.

iii) Police – None.

iv) Residents Parking

The Council were advised of increased pressures regarding parking in Kingswear. It was thought this was due in part to Dartmouth B&B users, parking in Kingswear following new parking restrictions in Dartmouth and also due to commuters travelling to and from Dartmouth, leaving their cars in Kingswear.

The residents parking group therefore propose having three zones:

Restricted Parking (Permit Holders Only) – 10.00am to 11.00pm / 16.00pm to 18.00pm

Zone A Higher Contour Rd, Redoubt Hill & Ridley Hill - 10.00am to 11.00pm / 16.00pm to 18.00pm (Pool & Visitor permits may be purchased).

Zone B Brixham Rd Opposite Waterhead Terrace up to Waterhead Brake (Pool & Visitor permits may be purchased).

Zone C Lower Contour Rd, Church Hill & Castle Rd. (No Pool & Visitor permits)

These proposals will require highways approval and funding sought through Parish Council funds.

v) Neighbourhood Plan Group Report – None.

The Council will reconvene to discuss the following items:

C/146/19 - To resolve to approve the following minutes subject to any amendments [Amendments to the Confidential Minutes to be noted and documented in Part II:]

- i) Full Council Meeting – 11th December 2019.**
- ii) Full Council Meeting – 11th December 2019 (Confidential).**
- iii) Finance Committee Meeting – 18th December 2019**
- v) Planning Committee Meeting – 18th December 2019.**

It was resolved to approve the minutes without amendment.

C/147/19 - Financial Matters:

- i) To resolve to approve the Expenditure of the Council for the period 05/12/19 – 31/12/19.**

It was resolved to approve the expenditure of the Council for the period 5th December to 31st December 2019.

- ii) To present for review – Finance Report and Bank Reconciliation as at 31.12.19.**

The Income & Expenditure report and bank reconciliation for month ended 31.12.19 was reviewed by Councillors.

C/148/19 - To consider the 2020/21 draft budget figures and make any other amendments considered necessary.

Draft budget figures produced by the Clerk, were reviewed by Councillors. In view of the Council's backdated VAT registration, it was agreed that funds of £5000 allocated in the 20/21 budget for Residents Parking be withdrawn. Funding for a parking scheme will be reconsidered in the 21/22 budget.

C/149/19 - To consider any additional funding to be included in the budget 2020/2021.

There were no additional funds required to be included in the budget.

C/150/19 - To agree the final Precept figure for 2020/2021.

The Council agreed to defer agreement of the final precept figure – Further information to be sought from HMRC regarding the Council's backdated VAT registration. Councillors agreed that any surplus reserves would be utilised to reduce any proposed increase in precept.

C/151/19 - To receive the Chairman's report.

The chairman advised that the Carlow Lunch has unfortunately had to be cancelled, as there were insufficient numbers in order to make it viable for the caterers. It was proposed that instead, the Council would have an event to celebrate the 75th anniversary of VE Day.

C/152/19 - To consider the preparation of a Council Emergency Plan and agree future actions.

Devon Communities Together is working with the emergency services and major public agencies to encourage communities to prepare an emergency plan. Events such as flooding, storms, heavy snow and other disruptions can have a significant impact on communities. Whilst communities come together to respond to adversity, a local emergency can be better managed if there is a plan in place to cope with an event until help arrives.

The Council agreed to invite a representative from Devon Communities Together, to the Annual Parish Meeting, to provide a brief background as to how community emergency plans came about; why they are required and the process of developing a local plan.

C/153/19 - To resolve to support the Local Electricity Bill - Empower local communities to sell locally generated clean energy directly to local customers by establishing a statutory Right to Local Supply.

The Local Electricity Bill aims to enable local renewable energy generators to sell their energy to their local community. Further information will be sought from Sune Nightingale (Local Sustainability Group).

C/154/19 - To propose agenda items for the February 20 Full Council meeting.

- i) Kingswear Primary School.

C/155/19 - To discuss items of a confidential nature and resolve that in accordance with the Public Bodies (Admission to Meetings) Act 1960 Sub section 2, and the Local Government

Act 1972 Section 100A sub sections (2) and (4) that the public and press be excluded from the Meeting in view of the items to be discussed. (Quotes and Staffing).

The Council approved the following quotes:

i) Drain Clearance.

A quote in the sum of £850 per day + VAT, received from Glanville Environmental – The Clerk to book two days drain clearance.

ii) Public Toilets – Legionella Risk Assessment.

A quote in the sum of £124.36 + VAT, received from Churchills.

iii) Jubilee Park Play Area signs.

A quote in the sum of £20 + VAT, received from Abbey Signs.

iv) Wood Lane 'Sat Nav' sign.

A quote in the sum of £65 + VAT, received from Abbey Signs.

The Meeting ended at 8.20pm.

Minutes Approved: Councillor L Maurer – Chairman