



# Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Road, Torquay, TQ2 6JA Tel: 07863 227031  
Mail: [kingswearclerk2017@outlook.com](mailto:kingswearclerk2017@outlook.com) Website: [www.kingswearparishcouncil.gov.uk](http://www.kingswearparishcouncil.gov.uk)

7<sup>th</sup> February 2020

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held at the Village Hall (Lower Room), Fore Street, Kingswear on Wednesday 12<sup>th</sup> February 2020 at **7:00pm**, when the following items will be discussed:

**PLEASE NOTE Press and Public Welcome**

- 1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

**The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should not speak for no longer than 3 minutes each.**

**The Council will receive the following reports if available:**

- i) Devon County Councillor
- ii) South Hams District Councillors
- iii) Police
- iv) Residents Parking
- v) Neighbourhood Plan

**The Council will reconvene to discuss the following items:**

- 4. To resolve to approve the following minutes subject to any amendments [Amendments to the Confidential Minutes to be noted and documented in Part II:]**
  - i) Full Council Meeting – 8<sup>th</sup> January 2020.
  - ii) Full Council Meeting – 8<sup>th</sup> January 2020 (Confidential).
  - iii) Planning Committee Meeting – 22<sup>nd</sup> January 2020.
  - iv) Extraordinary Council Meeting – 22<sup>nd</sup> January 2020.
  - iii) Amenities & Environment Committee Meeting – 22<sup>nd</sup> January 2020.

**5. Financial Matters:**

- i) To resolve to approve the expenditure of the Council for the period 01/01/20 – 31/01/20.
- ii) To present for review – Finance Report and Bank Reconciliation as at 31/01/20.

**6. To receive the Chairman's report.**

**7. To receive an update from the Clerk:**

- i) Churchyard wall railings.
- ii) Substation railings & bench.
- iii) Site visit meeting – Canon.
- iv) Jubilee Park play area sign.

**8. To discuss and agree future actions for the following events:**

- i) Annual Parish Meeting and Kingswear Award nominations.
- ii) VE Day Celebrations.

**9. To consider and agree future actions for:**

- i) Future maintenance requirements - US Garden.
- ii) Website accessibility regulations.
- iii) 18A bus service to Brixham.
- iv) Railway station fence and parking sign.

**9. To consider and agree list of approved contractors (Over £300).**

**10. To review and approve a Facilities Management Plan for the Lower Ferry Public Toilets.**

**11. To propose agenda items for the March 20 Full Council meeting.**

**12. Urgent items - For information.**

By Order of the Council

*Sue Balsdon*

Sue Balsdon  
Clerk to the Council

*The Chairman will thank the members of the public for their attendance and close the meeting.*

**NB - Minutes for all meetings are available on the Council Website [www.kingswearparishcouncil.gov.uk](http://www.kingswearparishcouncil.gov.uk) or copies can be obtained from the Clerk (Email: [kingswearclerk2017@outlook.com](mailto:kingswearclerk2017@outlook.com) or Tel: 07863 227031).**