

Kingswear Parish Council



Parish Clerk:
Sue Balsdon
9 St Matthews Rd
Chelston
Torquay TQ2 6JA
Tel: 07863 227031
E Mail: kingswearclerk2017@outlook.com
Website: www.kingswearparishcouncil.gov.uk

16th April 2019

Dear Councillor

You are hereby summoned to attend a meeting of the **Finance Committee** to be held at the Village Hall (Lower Room), Church Hill, Kingswear on **Tuesday 23rd April 2019 at 7pm.**

PLEASE NOTE Press and Public Welcome

- 1. The Chairman will welcome everyone to the meeting.**
- 2. To receive any apologies for absence from the Meeting.**

The Council Meeting will now be suspended to receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should not speak for longer than 3 minutes each.

The Council will reconvene to discuss the following items:

3. To undertake a review of the 2019/2020 Budget.
4. To review draft Annual Governance and Accountability Return.
5. For information – Key dates internal and external audits.
6. To review Finance Regulations in relation to authorisation of payments’.
7. To review document for Full Council approval – List of due payments which arise on a regular basis.
8. To review Insurance policy schedule and asset register.

Please note this meeting will be recorded as an aide memoire for minute taking.

By Order of the Council

S D Balsdon

Sue Balsdon
Clerk to the Council

The Chairman will thank everyone for their attendance and close the meeting.