

Kingswear Parish Council



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20th June 2019

Dear Councillor

You are hereby summoned to attend a meeting of the **Finance Committee** to be held at the Village Hall (Lower Room), Church Hill, Kingswear on **Tuesday 25th June 2019 at 7pm.**

PLEASE NOTE Press and Public Welcome

- 1. The Chairman will welcome everyone to the meeting.**
- 2. To receive any apologies for absence from the Meeting.**

The Council Meeting will now be suspended to receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should not speak for longer than 3 minutes each.

The Council will reconvene to discuss the following items:

3. To undertake a review of the 2019/2020 Budget and propose amendments for Full Council approval.
4. To review Finance Regulations in relation to authorisation of payments and electronic banking.

Please note this meeting will be recorded as an aide memoire for minute taking.

By Order of the Council

S D Balsdon

Sue Balsdon
Clerk to the Council

The Chairman will thank everyone for their attendance and close the meeting.