



Kingswear Parish Council

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4th November 2022

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held at the Hillhead Caravan & Motorhome Club Site on Wednesday 9th November 2022 at 7.00pm.

Press and Public Welcome

- 1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should speak for no longer than 3 minutes each.

The Council will receive the following reports if available:

- Devon County Councillor
- South Hams District Councillors
- Police
- Sustainable Kingswear

The Council will reconvene to discuss the following items:

4. In regard to the vacant Councillor post:

- To resolve to co-opt applicant.
- To receive Declaration of Acceptance of Office form.

5. To make comment to the Planning Authority with regards to the following planning applications (Hector).

- Ref:** 4404/21/HHO **Proposal:** Householder application to reinstate second internal fireplace & chimney by installing a fuel-efficient wood burner & black vitreous enamel flue pipe exiting roof space with approx. 1m above roofline **Site Address:** Higher Greenway Farm, Maypool, TQ5 0ET
- Ref:** 3352/22/HHO **Proposal:** Householder application for refurbishment & extension **Site Address:** Kingslee House, Ridley Hill, Kingswear, TQ6 0BY
- Ref:** 3370/22/HHO **Proposal:** Householder application for 3.5 metre extension to rear of property (full width) side extension for utility **Site Address:** 66 Raddicombe Drive, Hillhead, TQ5 0EZ
- Ref:** 3515/22/FUL **Proposal:** Application to convert single 4-bedroom house (with commercial holiday use) into 3 separate one bedroom flats (with commercial holiday use) **Site Address:** Falaise, Castle Road, Kingswear, TQ6 0BT

6. To consider response to the proposed highway improvement works, to facilitate the approved housing development at Inglewood (Lynne).

7. To consider the 'Torbay Local Plan Update 2022 – 2040: A Landscape to Thrive' and agree response (Jonathan/Clerk).

8. To resolve to approve the following minutes subject to any amendments:

i) Full Council Meeting – 12/10/22.

9. Financial Matters (Clerk).

i) To resolve to approve the expenditure of the Council for the period 01/10/22 – 31/10/22.

ii) To present for review the month end finance report and bank reconciliation as at 31/10/22.

10. To resolve to approve Scheme of Delegation decisions made 08/10/22 to 04/11/22 (Clerk).

11. To consider membership of Community Energy England and approve membership fee (Clerk).

12. To approve return of donation received from FROST in regard to the Churchyard fence and Hedge (Clerk).

13. Chairman's Report.

14. To receive an update and agree future actions in regard to:

i) Platinum Jubilee Bell project (Jonathan/Clerk).

ii) Play Area Repairs (Lynne).

15. To receive an update and approve costs in regard to the following events (Clerk):

i) Remembrance Day Service.

ii) Christmas Lights / Switch-On Event.

16. To form a Coronation committee and agree delegated responsibilities (Jonathan).

17. To consider and agree future actions in regard to holding a Carlow event in 2023 (Lynne).

18. To consider and approve

i) Quote – Drain Clean (Clerk).

ii) Quote – Cemetery Lodge Roof (Clerk).

iii) Snow Warden Provision (Jonathan).

19. To receive an update in regard to the registration of the Kingswear Primary School buildings and land as an asset of community value and agree future actions.

20. Cemetery (Lynne):

i) To consider a memorial garden.

ii) To approve the creation of a framed area in the Chapel for photographs of loved ones.

21. To consider the start time for both the Finance and Amenities & Environment Committee meetings on 23rd November and amend if necessary.

22. To propose agenda items for the next Full Council meeting.

23. Urgent Items – For information.

24. To discuss items of a confidential nature and resolve that in accordance with the Public Bodies (Admission to Meetings) Act 1960 Sub section 2, and the Local Government Act 1972 Section 100A sub sections (2) and (4) that the public and press be excluded from the Meeting in view of the items to be discussed. (Staff matters)

By Order of the Council

Sue Balsdon

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Clerk to the Council

The Chairman will thank the members of the public for their attendance and close the meeting.

NB - Minutes for all meetings are available on the Council Website www.kingswearparishcouncil.gov.uk or copies can be obtained from the Clerk (Email: kingswearclerk2017@outlook.com or Tel: 07863 227031).