**Kingswear Parish Council**

Parish Clerk:

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21st November 2018

Dear Councillor,

You are hereby summoned to attend a Meeting of the Finance Committee to be held at the Sarah Roope Trust Rooms, Church Hill, Kingswear on 27th November 2018 at 7:00pm when the following items will be discussed:

**PLEASE NOTE Press and Public Welcome**

1. The Chairman will welcome everyone to the meeting.

2. To receive any apologies for absence from the Meeting.

***The Council Meeting will now be suspended to receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should not speak for longer than 3 minutes each.***

The Council will reconvene to discuss the following items:

3. To review forecast year end position compared with 2018/19 budget.

4. To consider any additional funding to be included in the budget 2019/2020.

5. To consider the draft budget figures and make any other amendments considered necessary.

6. To agree items requiring further investigation in preparation for the full Council precept meeting on 18.12.18.

#### Please note this meeting will be recorded as an aide memoire for minute taking.

#### By Order of the Council

Sue Balsdon

Clerk to the Council

*The Chairman will thank everyone for their attendance and close the meeting.*