

# Kingswear Parish Council



## **Minutes of the Finance Committee Meeting of the Council held at the Sarah Roope Trust Rooms on 27<sup>th</sup> November 2018 at 7.00pm.**

Present: L Maurer, L Payne, B Longland

Apologies: E Jones, J Henshall,

In Attendance: Sue Balsdon – Clerk to the Council

**F/27.11/1 - The Chairman welcomed everyone to the meeting.**

**F/27.11/2 - To receive any apologies for absence from the Meeting.**

**The Council Meeting was suspended to allow members of the public to ask questions and make representations to the Council:**

**The Council reconvened to discuss the following items:**

**F/27.11/3 - To review forecast year end position compared with 2018/19 budget.**

The Clerk produced a forecast report detailing the 18/19 Budget, the Councils spend to date, a forecast of estimated spend for the remaining part of the year and the subsequent variances against each budget line.

The following adjustments to be made to the forecast position:

- 1) Subscription costs of £130 for Microsoft Office 365 and Norton to be excluded.
- 2) To include spend for misc exterior works £665 approved at the October Full Council meeting.
- 3) To increase the anticipated cost of drain clearance from £1750 to £2000.
- 4) To exclude the cost for Beacon Road in 18/19 and include budget for this in 19/20.

**F/27.11/4 - To consider any additional funding to be included in the budget 2019/2020.**

- 1) Cemetery Lodge – Painting of exterior £2000
- 2) Drain and gully clearance £2000
- 3) Election expenses £2000
- 4) Kingswear Fire Engine Restoration £2000
- 5) Public Toilets £8600 (Estimate)
- 6) Refurbishment Lower Contour Rd Phone box £900
- 7) Beacon Road £2500
- 8) Cemetery Chapel £500
- 9) Lengthsman £2200

**F/27.11/5 - To consider the draft budget figures and make any other amendments considered necessary.**

- 1) To increase the budget for Christmas lighting from £1000 to £1200
- 2) To remove budget of £6750 for Neighbourhood Plan
- 3) To remove budget of £600 for Bench Restoration – To be completed in 18/19

**F/27.11/6 - To agree items requiring further investigation in preparation for the full Council precept meeting on 18.12.18.**

The following items require further investigation:

- 1) To research income received from Wayleaves
- 2) To obtain estimate Cemetery Lodge - Painting of Exterior
- 3) To research costs of approx £1000 for General Repairs, Cleaning, Emptying of Bins
- 4) To investigate EDF energy costs of £210
- 5) To ascertain 2019 Election costs from South Hams District Council

It was proposed the precept meeting would form part of the Full Council meeting on 08.01.18. In preparation for this, the Clerk will provide the following information:

- 1) Updated forecast of spend against budget for 18/19
- 2) Comparison of proposed budget 19/20 with budget 18/19
- 3) Precept Value 19/20 based on proposed budget

**The Chairman thanked everyone for attending and closed the Meeting.**

**Minutes approved .....**

Signed: Chairman of the Council