

Kingswear Parish Council



Parish Clerk:
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06 June 2018

Dear Councillor,

You are hereby summoned to attend a Meeting of the Council to be held at the Sarah Roope Trust Rooms, Church Hill, Kingswear on Tuesday 12 June 2018 at **7:00pm**, when the following items will be discussed:

PLEASE NOTE Press and Public Welcome

1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.
2. To receive any apologies for absence from the Meeting.
3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]

The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should not speak for longer than 3 minutes each.

The Council will receive the following reports if available:

- i. Devon County Councillor***
- ii South Hams District Councillors***
- iii Police***

The Council will reconvene to discuss the following items:

4. To resolve to approve the following minutes subject to any amendments
 - i. Full Council Meeting (AGM) – 08 May 2018
 - ii. Planning Committee Meeting – 08 May 2018
 - iii. Planning Committee Meeting – 22 May 2018
5. Correspondence:

Waterhead Creek Preservation Society – Litter Pick
6. To resolve to approve the Expenditure of the Council for the period 2 May 2018 – 05 June 2018.
7. To present for information the monthly Finance Report and Bank Reconciliation.

8. To discuss the employment of a Parish Lengthsman and the work that will be undertaken.
9. To discuss options for the maintenance and preservation work on the Kingswear Fire Engine.
10. To discuss the issue at Westerland Terrace and Higher Contour Road re abandoned vehicles.
11. To discuss the future consultation of the Resident Parking scheme in conjunction with any feedback which is available from Neil Oxton.
12. To discuss any update re the Community Compost Project from Cllr Hart.
13. To receive the Neighbourhood Plan Report from Councillor Parkes and to discuss and approve the actions and any expenditure detailed in the report.
14. To resolve and finalise the Annual Return for the year 2017/18:
 - Formal approval of Annual Governance Statement
 - Formal approval of Accounting Statement 2017/18
 - Set Date for the commencement of the period for the exercise of public rights.
15. To discuss General Data Protection Regulation - Briefing Note & Action Plan
16. To discuss items of a confidential nature and resolve that in accordance with the Public Bodies (Admission to Meetings) Act 1960 Sub section 2, and the Local Government Act 1972 Section 100A sub sections (2) and (4) that the public and press be excluded from the Meeting in view of the items to be discussed. (Quotes and Contracts)

By Order of the Council

Melissa Trudgill - Clerk to the Council

The Chairman will thank the members of the public for their attendance and close the meeting