



Kingswear Parish Council

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17th July 2020

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held **remotely via Zoom** on Wednesday 22nd July 2020 at **7.00pm**.

Join Zoom Meeting

<https://us02web.zoom.us/j/82566922996?pwd=aitjeGVTQ0VVSytvQ0xNcGJraTISQT09>

Meeting ID: 825 6692 2996

Or dial in by phone +44 203 901 7895 and enter the meeting ID number when prompted.

Press and Public Welcome - Please contact the Clerk for meeting password.

- 1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should not speak for no longer than 3 minutes each.

The Council will receive the following reports if available:

- Devon County Councillor
- South Hams District Councillors
- Police
- Residents Parking
- Neighbourhood Plan

The Council will reconvene to discuss the following items:

- 4. To resolve to approve the following minutes subject to any amendments [Amendments to the Confidential Minutes to be noted and documented in Part II:]**
 - Full Council Meeting – 13th May 2020.
 - Full Council Meeting – 10th June 2020.
- 5. To make comment to the Planning Authority with regards to the following planning applications:**
 - Ref:** 1645/20/TPO **Proposal:** T1 Beech Fell / T2 Beech Fell – Trees are in terminal decline **Site Address:** The Beeches, Hillhead, Brixham, TQ5 0EX
 - Ref:** 1469/20/HHO **Proposal:** Householder application for first floor extension with new gable end to front of property and ground floor extension to rear (resubmission of 0758/20/HHO) **Site Address:** 88 Raddicombe Drive, Hillhead
 - Ref:** 1864/20/HHO **Proposal:** Householder application for formation of ground floor extension with associated change in fenestration finishes to existing external windows and doors **Site Address:** Sanderling, Ridley Hill, Kingswear, TQ6 0BY0758/20/HHO) **Site Address:** 88 Raddicombe Drive, Hillhead
 - Ref:** 1806/20/HHO **Proposal:** Householder application for demolition of three existing garden buildings and replacement with one larger building housing multipurpose ancilliary annex **Site Address:** Baytree House, Church Hill, Kingswear, TQ6 0BX.

6. Financial Matters (Clerk).

- i) To resolve to approve the expenditure of the Council for the period 01/06/20 – 30/06/20.
- ii) To resolve to approve payment via internet banking for June Invoices.
- iii) To present for review – Month end Finance Report and Bank Reconciliation as at 30/06/20.

7. To resolve and finalise the Annual Return for the year 2019/2020 (Clerk).

- i) To receive and note the Annual Internal Audit Report.
- ii) To approve the Annual Governance Statement
- iii) To approve the Accounting Statement
- iv) To set the date for the commencement of the period for the exercise of public rights.

8. To receive the Chairman's report.

9. To seek approval for the siting of a memorial bench for the Little family in Jubilee Park (LM).

10. Website Accessibility (Clerk):

- i) To consider whether to adapt the Council's existing website to meet the accessibility standards or to purchase a new website which offers full compliancy to the WCAG 2.1 standards.
- ii) To approve the Clerk's attendance at the SLCC accessibility webinar.

11. To consider the proposed new Members model code of conduct and agree response to the LGA consultation (Clerk).

12. To consider whether to hold the Council's September meeting in the Village Hall (Clerk).

13. To receive an update and agree future actions required:

- i) The reopening of the Lower Ferry public toilets (LM/JH)
- ii) The reopening of the Jubilee Park Play Area (LM/JH)
- iii) Churchyard Wall (LM/JH)
- iv) Septic Tank (EJ)
- v) Residents Parking (JH)

14. To consider the reinstatement of the parking sign at the railway station (PP).

15. To discuss trade parking permits, which allow contractors to park in limited waiting spaces and agree any future actions (PB).

16. Amenities & Environment:

- i) To consider quotes received for:
 - a) Us Garden Wall Repair
 - b) Canon Plinth
 - c) Planting Us Garden / Jubilee Park
 - d) Churchyard Wall – Temporary Barrier
 - e) Tree Survey
 - f) Play Equipment Inspection & Repair
- ii) To approve the purchase of wood preserve - Jubilee Park play equipment.
- iii) To consider tree works in the closed churchyard and agree future actions.

17. To approve the use of Jubilee Park by Kingswear Primary School for a Year 6 Celebration' (LM).

18. To adopt NALC Model Standing order 3 (v) 'No business may be transacted at a meeting unless at least one-third of the whole number of members of the Council are present and in no case shall the quorum of a meeting be less than three (JH).

19. To propose agenda items for the September 20 Full Council meeting.

20. Urgent Items – For information.

By Order of the Council

Sue Balsdon

Sue Balsdon
Clerk to the Council

The Chairman will thank the members of the public for their attendance and close the meeting.