



# KINGSWEAR PARISH COUNCIL

## **Minutes of the Finance Committee Meeting held virtually via ZOOM on Wednesday 25 November 2020 at 6.15pm**

**Present:** Councillors L Maurer, G Webber, P Pudduck, B Longland.

**In Attendance:** Ms Sue Balsdon – Clerk to the Council.

**F/25.11.20/01 - The Chairman of the Committee welcomed everyone to the meeting.**

**F/25.11.20/02 - To receive any apologies for absence from the Meeting.**

Barry Lowe, Paul Burnell.

**F/25.11.20/03 - To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change].**

None.

**The Council will reconvene to discuss the following items:**

**F/25.11.20/04 - To review forecast year end position compared with 2020/21 budget.**

The Clerk produced a forecast report detailing the 20/21 Budget, the Councils spend to date, a forecast of estimated spend for the remaining part of the year and the subsequent variances against each budget line.

The following adjustments to be made to the forecast position:

- 1) Include income of £105 for Walk Booklets.
- 2) Include Expenditure of £3,756 SHDC Grounds Maintenance Contract Oct 19 to Mar 20.
- 3) Include Expenditure of £850 for one day of drain clearing (Jan to Mar 21).
- 4) Exclude Expenditure for Fire Engine - Refurbishment works unlikely to take place until 21/22.
- 5) Include Expenditure Mooring Permits - £100.
- 6) Exclude Expenditure of £900 ref allocation towards Fire Engine cost.

**F/25.11.20/05 - To consider the draft budget figures and make any other amendments considered necessary.**

- 1) Reduce Walk Booklet income budget to £120 to match expenditure.
- 2) Income budget for Microsoft Office Subscription.
- 3) Include budget for refurbishment of fire engine.

**F/25.11.20/06 - To agree items requiring further investigation in preparation for approval of the 20/21 Budget and Precept at the January Full Council meeting to be held on 13.1.20.**

- 1) To consider a reduction in Allotment Fees in line with other nearby sites.
- 2) To consider a reduction in the budget for the Wishing Well income.
- 3) To consider an inflationary increase for Moorings and Cemetery income.
- 4) To ascertain costs related to landlord responsibilities in relation to Cemetery Lodge.
- 5) To ascertain next year's cleaning contract cost, in relation to the closure of the public toilets during the winter period.

**Meeting closed at 7.25pm.**

Minutes Approved:

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Councillor L Maurer – Chairman