

KINGSWEAR PARISH COUNCIL
Minutes of the General Purposes Committee Meeting held at the Sarah Roope Trust Rooms on Tuesday 27 November 2018 at 6.00pm

Present: Councillors L Maurer (Chairman of the Council), J Hawkins, H Newcombe, B Longland and L Payne.

In Attendance: Ms Sue Balsdon – Clerk to the Council

GP/27.11.18/01 - The Chairman of the Committee, Cllr Hawkins welcomed everyone to the meeting.

GP/27.11.18/02 - To receive any apologies for absence from the Meeting.

Cllr J Henshall, Cllr E Jones

GP/27.11.18/03 - To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]

Councillor Hawkins declared an interest in the public toilets, and a non pecuniary conflict of interest reference feedback from Honey Foscett re bins in the village.

The Council will reconvene to discuss the following items:

GP/27.11.18/04 - To receive updates on:

The Churchyard wall

The repairs to the churchyard wall are now complete and the Ivy has been removed and treated. There is however some concern about how far the hedge is growing into the wall and how much damage this will undoubtedly cause in the future. The possibility of the hedge being removed completely to allow a fence or metal railings to be installed was discussed. The Clerk will liaise with Alison Crozier to pursue this and to obtain quotes for the work.

The Public toilets

The Clerk and Councillor Maurer will be meeting with Cathy Aubertin on 30.11.18 to discuss the offer of asset transfer in respect of the Lower Ferry toilets. The Committee agreed a guarantee would need to be sought from SHDC that the toilets are fully refurbished before the Council takes them over.

Tree Nursery

Pip Howard has cleared the site using a hedge trimmer and on 24th November will be planting some acorns. Due to little rain in the summer few acorns have been produced and sadly none from the oaks in Hoodown. We did manage to find eight acorns at Stoke Gabriel and Pip is bringing some from other sites.

Community Orchard

We have started clearing the site - it is very overgrown, difficult to access with many roots and tree trunks to remove. We have a committed team that is being added to each time we work down on the site – in the last month twelve volunteers have worked 90 man hours preparing the site. We have received a grant of £300 from the SHDC Locality Fund courtesy of Cllr Hawkins. We have obtained advice from SHDC CVS, about the service of a pro bono lawyer in order to firm up arrangements for the use of the site with KPC. Once this is drawn up we will forward it to KPC for their consideration.

GP/27.11.18/05 - To receive feedback regarding the proposal of swapping over the bins from Jubilee Park and junction of Higher and Lower Contour Roads with information from Honey Foscett.

The Council agreed for the Clerk to contact Honey Foscett, to enquire if it is possible to swap the pole mounted bin on the Higher Contour / Lower Contour Rd junction with a bigger floor mounted bin and what

the cost of this would be and to also ask if the pole mounted bin could then be moved to the Hillhead bus shelter. It was noted that Cllr Rowe had advised locality funding could be made available to purchase new bins and the Council agreed this funding should be sought.

GP/27.11.18/06 - To update on proposed play park at Hillhead.

It was agreed that Cllr Maurer would contact the land owner to ascertain whether the land at Hillhead could be utilised for a play area.

GP/27.11.18 /07 - To update on the relocation of the Kingswear Canon.

John Holman has agreed to assist in moving the Kingswear Cannon to the Us Garden. The Canon's carriage will require renovation prior to the move.

GP/27.11.18/08 - To update regarding the Kingswear Fire Engine and its renovation.

Elena Lewendon from the London Fire Brigade Museum has contacted the Clerk with a view to potentially making a permanent donation to the Council of the Kingswear Fire Engine. The London Fire Brigade Museum will be meeting in January 19 to discuss this.

GP/27.11.18/09 - To discuss Cemetery Lodge – work which has been done and plans for next work/checks.

New smoke alarms have been fitted in the property and some of the double glazing has been replaced. The Clerk will arrange for the chimneys to be swept and the septic tank to be emptied in the New Year. The tenants to be contacted to ensure insurance is in place for the Landlord's contents. Quotes are to be obtained for the painting of the exterior of the property and funds allocated for this in the 2019/20 budget.

GP/27.11.18/10 - To have an update on Jubilee Park issues – hedging near play area.

The Lengthsman has cut the hedge behind play area and removed the ivy from the fence.

GP/27.11.18/11 - To discuss tree survey around the village in time for winter.

A local tree surgeon has been to inspect the trees in the Cemetery and around the village and no issues were reported.

GP/27.11.18/12 - To discuss mole activity in the Cemetery.

A local mole catcher has contacted the Council with regards mole activity in the Cemetery. The Council agreed that a humane deterrent would be used if required.

GP/27.11.18/13 - To discuss hanging baskets and options for next year.

A quote has been received, to replace the current hanging baskets in the village with self watering baskets which minimise evaporation and only need to be watered once or twice a week. The purchase is intended to be cost neutral to the Council as sponsorship will be sought from local businesses.

GP/27.11.18/14 - To discuss flower display Fore Street and Square.

As Above.

GP/27.11.18/15 - To discuss Play Area Maintenance and Inspection Packages.

A Play Area Maintenance and Inspection Package was considered as an alternative to the Council's current contract with SHDC for the Inspection and Insurance of the play equipment in Jubilee Park. It was noted that the Maintenance and Inspection Package included only three safety inspections per annum as opposed to monthly visits currently. The Council therefore opted to remain with SHDC.

GP/27.11.18/16 - To discuss possible Grant application War Memorials Trust.

To be carried forward to the next General Purposes Committee meeting.

GP/27.11.18/17 - To discuss additional grounds work quote.

To be carried forward to the next General Purposes Committee meeting.

GP/27.11.18/18 - To consider next tasks for Lengthsman Dec 18 – Jan 19.

To be discussed at Full Council.

GP/27.11.18/19 - To update on general maintenance items approved:

- a) **Painting of Chapel of Rest** – Completed.
- b) **Repair of glass pane in banjo bus shelter** – Completed.
- c) **Exterior works - Metal bench top of church hill / Railings and bench top of church hill / Sign on entrance to ferry / Small sign at banjo / Bench in park / Cemetery House window cill / Bench in cemetery / Bus stop to be painted green** – Quotes approved by the Council - Work ongoing.

To discuss new maintenance items:

- a) **Action the clearing of the historic mile stones around the Parish** – Included above.
- b) **Arrange repairs and put wood preserve on Bus Shelter at Toll House and the wooden fence at Jubilee Park** - Included above.
- c) **To discuss the Us Garden and see what repairs, repaint and planting is needed** – Repair work and repainting included above / Planting to be discussed at a later date.

GP/27.11.18/20 - Items for next Meeting.

- i) To discuss possible Grant application War Memorials Trust.
- ii) To discuss additional grounds work quote.

GP/27.11.18/21 - Confirmation of date of next meeting.

Date to be confirmed.

Minutes Approved:

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Councillor L Maurer – Chairman

Meeting closed at 7.00pm