



KINGSWEAR PARISH COUNCIL

Minutes of the General Purposes Committee Meeting held at the Sarah Roope Trust Rooms on Tuesday 02 April 2019 at 6.00pm

Present: Councillors J Hawkins (Chairman of the Committee), L Maurer, B Longland.

In Attendance: Ms Sue Balsdon – Clerk to the Council.

GP/02.04.19/01 - The Chairman of the committee welcomed everyone to the meeting.

GP/02.04.19/02 - To receive any apologies for absence from the Meeting.

Cllr J Henshall, Cllr L Payne, Cllr H Newcombe, Cllr E Jones.

GP/02.04.19/03 - To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change].

There were no declarations of interest noted.

The Council will reconvene to discuss the following items:

GP/02.04.19/04 - To receive an update:

a) Meeting with Rob Harkness

Cllr Hawkins, Cllr Maurer and the Clerk met with Rob Harkness in February to discuss the grounds maintenance requirements in and around the village.

b) Meeting with Brixham Town Council.

Cllr Hawkins and Cllr Maurer met with the Clerk of Brixham Town Council to discuss the Lengthsman Contract. The BTC Clerk confirmed the Lengthsman will be attending Chapter 8 training within the next few months. They also advised of an increase in the contract value for 19/20. The General Purpose committee will recommend the Council approve the 19/20 Service Level Agreement proposed by Brixham Town Council.

c) Fore Street Lights

The string of lights were taken down at the beginning of March in preparation for works to the bridge on Fore Street and will be re-installed once the work is complete. The lights have been inspected by the Electrical Contractor who took them down and they have advised they are no longer fit for purpose and a quote has been received for their replacement. Cllr Hawkins proposed that the string of lights be put back up for 19/20, and that funds be raised for their replacement in 20/21. This matter will be discussed at the next Full Council meeting.

d) Christmas Lights

Cllr Hawkins met with a new contractor to request a quote for providing the Christmas Lights for Kingswear in December. A new style of lighting has been suggested which could be used all year round. A quote will be presented to the April Full Council meeting.

e) Hanging Baskets

The new hanging baskets have been ordered and will hopefully be installed in May 19.

f) Canon

The Canon is currently in Dart Haven Marina awaiting transfer to a temporary location for its refurbishment. The Clerk to research conservators.

g) Fire Engine.

The Council are awaiting papers from the London Fire Brigade Museum to complete the permanent donation of the Fire Engine. Cllr Maurer and the Clerk have a meeting arranged with John Jones to discuss fund raising for the restoration costs of the engine. The museum advised we use conservators registered with ICON for the refurbishment of the engine.

GP/02.04.19/05 – To discuss repairs required to the Chapel roof.

The Clerk has obtained 3 quotes for the repair and these will be presented to Full Council for consideration.

GP/02.04.19/06 - To consider the provision of a style fence at the Cemetery.

Access through the Cemetery was discussed and it was proposed the Council re-instate the style fence for safety reasons. This will be recommended at the next Full Council meeting.

GP/02.04.19/07 - To discuss War Memorial for the slip way.

The replacement of the War Memorial was discussed. Further research is required with regards to the design of the Memorial and contractors will need to be sought.

GP/02.04.19/08 - To discuss the Wishing Well.

The Wishing Well is to be inspected to assess what repairs / refurbishment are required.

GP/02.04.19/09 -To discuss the wooden safety barrier, Brixham Rd.

The Council have been notified of repairs required to the wooden fence along Brixham Rd. The damaged fence is in the section belonging to Dart Haven who have been informed.

GP/02.04.19/10 - To discuss the provision of a handrail for the Allotment steps.

The Clerk advised that a risk assessment is to be carried out at the Allotments and the need for a handrail will be assessed as part of this.

GP/02.04.19/11 - To discuss the re-numbering of Waterhead Creek moorings.

Cllr Maurer, Cllr Longland and the Clerk will meet at Waterhead Creek to assess how best to number the moorings and will report back to the next General Purposes Committee meeting.

GP/02.04.19/12 - To discuss Tree Survey - Inspection, maintenance, and risk management.

The Clerk advised of the need to keep suitable and sufficient records of Tree Inspections. Quotes to be obtained from local tree specialists for the 19/20 Inspection.

GP/02.04.19/13 - To discuss the provision of a night time landing site for the Air Ambulance.

Cllr Hawkins and Cllr Maurer are meeting Toby Russell from the Devon Air Ambulance Trust on Friday 5th April to discuss a possible night time landing site in Kingswear/Hillhead.

GP/02.04.19/14 - Items for next Meeting.

Updates for the agenda items above.

GP/02.04.19/15 - Confirmation of date of next meeting.

The next general purposes meeting will be held on 28th May 2019 at 7pm (Village Hall).

Minutes Approved:

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Councillor L Maurer – Chairman

Meeting closed at 7.00pm