

**KINGSWEAR PARISH COUNCIL**  
**Minutes of the Council Meeting held at the Sarah Roope Trust Rooms**  
**on Tuesday 9 October 2018 at 7.00pm**

**Present:** Councillors: L Maurer (Chairman), M Trevorrow, B Longland, L Payne, R Searle, J Hawkins, E Jones, H Newcombe, E Parkes and District Councillor H Bastone.

In Attendance: Miss Sue Balsdon – Assistant Clerk to the Council/RFO.

There were 8 members of the public present.

**C/260/18 – Welcome from the Chairman**

The Chairman welcomed everyone to the meeting.

**C/261/18 – To receive any apologies for absence from the Meeting.**

Cllr J Henshall

Police Constable A Vaughan

**C/262/18 To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change].**

***The Council Meeting was suspended to allow members of the public to ask questions and make representations to the Council:***

- A resident reminded the Council of his request for an explanation as to why the expenses of Kingswear Parish Council appear to be so much more than other comparable councils in South Hams. The chairman confirmed that the RFO would respond to the residents request.
- A resident asked when the drains were due to be cleared. Councillor Hawkins advised that the Council were in the process of obtaining quotes for the drain and gully clearance - A contractor would be agreed upon at the next full council meeting in November. The resident also commented that hedges alongside the creek needed to be cut back so that people could walk safely along the path. Councillor Hawkins will contact the Council's maintenance contractor to ensure the work is completed.
- The issue of the abandoned vehicles etc in Higher Contour Road was discussed. It was noted that this was an ongoing issue. Councillor Hawkins stated that numerous emails have been sent to South Hams in an attempt to rectify this matter. He asked that the resident contact Dai Antil at South Hams District Council with regards their concerns.
- A resident asked whether businesses had been considered in the Residents Parking proposal. Councillor Payne will contact the resident after the meeting to discuss their concerns.

***The Council will receive the following reports if available:***

***i) Devon County Councillor – Cllr Jonathan Hawkins***

- Councillor Hawkins met with Andrew Leadbetter, the cabinet member for adult social services, and John Hart, leader of Devon County Council to discuss the health and wellbeing centre and the concern in Dartmouth with reference to the closure of Dartmouth hospital. He advised that a meeting has been organized by Dartmouth Together Group/Dartmouth Caring concerning health services and will be held on 10<sup>th</sup> October at 6.30pm at Dartmouth Academy. Councillor Hawkins advised that a motion has been put to Devon County Council that if the NHS Trust sell the hospital, that any financial gain is put back into the community, and also that the Council do everything they can to prevent further closure of cottage and community hospitals in Devon.
- South Hams District Council have recently voted on whether cuts should be made to the budget for AONB project funding and also for the CBS budget, however it was unanimously agreed that this funding should remain.
- Councillor Hawkins recently met with residents concerning a number of 'near miss' incidents at Brixham Road / Higher Contour Road. Lisa Edmonds and Neil Oxtan have been contacted – They believe the signage to be adequate at the present moment but will be repainting some of the road

markings on the tarmac.

- Councillor Hawkins advised of various grants which have been awarded throughout the community using the County Committee Locality Budget - Kingswear Parish Council have been awarded £500 to purchase two commemorative silhouettes for the Remembrance day service.

**ii) South Hams District Councillors - Cllr Hilary Bastone**

- Universal Credit has been rolled out in the Plymouth Area. Details about the payment and how to apply can be found at [www.gov.uk/universal-credit](http://www.gov.uk/universal-credit).
- An executive meeting of the Council was held on 13.09.18 to discuss its medium term financial strategy.
- A consultation draft has been agreed for the South Devon and Tamar Valley AONB management plan reviews 2019-2024.

**iii) South Hams District Councillor - Cllr Rosemary Rowe** - Apologies received. Please see report attached **Appendix 1**.

**iv) Police** – None.

***The Council will reconvene to discuss the following items:***

**C/263/18 - To discuss and comment on the following Planning applications:**

***The Council voted to suspend standing orders in order to make representation on the following planning application:***

Ref No: 2781/18/FUL Proposal: Alterations and extension to 2 existing dwellings and erection of 10 new dwellings together with associated access, parking and amenity space including refurbishment of existing slipway, landing steps and provision of floating pontoon Location: Fish Hoek and Waterside, South Town, Dartmouth, Devon, TQ6 9BU

**OBJECT: Overdevelopment / Impact on conservation area / Excessive visual impact**

***The Council will reconvene to discuss the following items:***

4.1 Ref No: 2939/18/TPO Proposal: T1 Holm Oak – Fell, unsafe, dangerous, shedding limbs, over-mature, weak growth, evidence of decay in main trunk, leaning heavily to South West, little growth on East side, roots blocking drainage Location: Horizon, Redoubt Hill, Kingswear, Devon, TQ6 0DA

**SUPPORT**

4.2 Ref No: 0861/17/FUL Breach of planning permission – Enforcement Case No: 016198

**The Council agreed to postpone discussion on this case until the next Planning committee meeting on 23.10.18.**

**C/264/18 - To resolve to approve the following minutes subject to any amendments [Amendments to the Confidential Minutes to be noted and documented in Part II:]**

- i. Full Council Meeting – 11 September 2018
- ii. Full Council Meeting – 11 September 2018 (Confidential)
- iii. Finance Committee – 11 September 2018
- iv. Planning Committee – 18 September 2018
- v. General Purposes Committee – 25 September 2018

**It was resolved to approve the above minutes.**

**C/265/18 - To review consultation feedback received regarding Residents' Parking Working Group.**

Councillor Payne circulated the report from the Residents' Parking working group - Please see report attached **Appendix 2**. The Residents Parking proposal has been modified following feedback from the questionnaires which were sent out. The Council agreed that Councillor Payne should consult with Neil Oxtan reference the revised proposal and ask for a cost of the modified scheme.

**C/266/18 - To resolve to approve the Expenditure of the Council for the period 5/9/18 to 2/10/18 (See attached).**

**It was resolved to approve the expenditure of the Council for the period 5<sup>th</sup> September to 2<sup>nd</sup> October 2018.**

**C/267/18 - To complete Unitary Bank application:**

- **To confirm the names of the signatories to the account.**

Lynne Maurer, Jonathan Hawkins, Hector Newcombe, Eileen Parkes, Janice Henshall, Sue Balsdon.

- **To confirm the names of the users for Internet Banking.**

Lynne Maurer, Edward Jones, Brian Longland, Lucy Payne, Sue Balsdon

- **To confirm internet banking access levels for each user on the account.**

Lynne Maurer - View only  
Lucy Payne - View only  
Sue Balsdon - View and submit  
Edward Jones - View and authorise  
Brian Longland - View and authorise

**C/268/18 - To update on plans regarding WW1 commemoration in the Parish.**

Councillor Trevorrow has volunteered to organise the proceedings for Remembrance day. The silent warriors have been ordered from the British Legion and the Council will receive a grant of £500 from Devon County Council to pay for these - The Warriors will be erected either side of the churchyard door. Flags have been purchased for Fore Street. The woodwork on the wooden frame at the slip is to be repaired.

**ACTION: The Clerk will contact the National Trust to ensure arrangements are in place for the Beacon Lighting Ceremony on 11<sup>th</sup> November 18 at 7.00pm.**

**C/269/18 - To discuss the latest position regarding the marker stones on reserved graves in Kingswear Cemetery.**

It was noted that the grave numbering in the Cemetery is historically inaccurate however the Council now has a definitive list of grave spaces.

**ACTION: Councillor Maurer to ask if the lengthsman could assist with placing the marker stones on the reserved graves.**

**C/270/18 - To receive the Neighbourhood Plan Report from Councillor Parkes and to discuss and approve the actions and any expenditure detailed in the report.**

Please see report attached **Appendix 3.**

**C/271/18 - To approve recommendation from the General Purposes Committee to accept a bus shelter for Hillhead.**

A reconditioned bus shelter has been given to us from Devon County Council. The Parish Council will be responsible for the maintenance going forwards.

**C/272/18 - To approve recommendation from General Purposes committee for new site for Kingswear Cannon.**

The Council approved the recommendation from General Purposes re that the cannon should be moved to the US garden.

**ACTION: The Clerk to enquire whether there would be any planning restrictions related to the move.**

**C/273/18 - To discuss the proposed adoption of the toilets in the Square and approve a way forward.**

Councillor Hawkins advised that the Parish Council have not yet made any decision on whether the Council take on responsibility.

**ACTION: It was agreed the Clerk and Councillor Maurer would meet Cathy Aubertin (South Hams) to discuss.**

**C/274/18 - To makes plans for the Christmas 2018 celebrations including new ideas, school involvement, music, lights etc.**

Torbay Display have been contacted with regards to the 'Christmas Lights Switch On' event to be held on 30.11.18. Christmas Trees would be placed at Hillhead and in front of the steam railway station in Kingswear. Councillor Maurer and Councillor Hawkins will meet with the school on 18<sup>th</sup> October 18. Councillor Maurer will be responsible for the food at the children's party and the presents will be donated by Councillor Hawkins.

**C/275/18 - To receive an update from Councillor Payne on the plans for the Composting Scheme.**

None.

**C/276/18 - To receive an update from Councillor Payne on the plans for the Community Orchard Project.**

None.

**C/277/18 - To receive an update from Councillor Payne on the plans for the nursery for the Ria Oaks and review draft agreement for usage.**

Councillor Hawkins advised that funding of £300 would be made available from the Sustainable Community Locality Fund for the Community Orchard.

**C/278/18 - To propose agenda items for November Meeting**

- To discuss proposal for delegated powers to be given to the General Purposes Committee to have authority to spend up to £250.

**C/279/19 - To discuss items of a confidential nature and resolve that in accordance with the Public Bodies (Admission to Meetings) Act 1960 Sub section 2, and the Local Government Act 1972 Section 100A sub sections (2) and (4) that the public and press be excluded from the Meeting in view of the items to be discussed. (Quotes and Staffing).**

*The Meeting ended at 8.58pm*

**Minutes Approved:**

.....Councillor L Maurer – Chairman