

KINGSWEAR PARISH COUNCIL
Minutes of the Council Meeting held at the Sarah Roope Trust Rooms
on Tuesday 20 November 2018 at 7.00pm
(for formal approval at the next Meeting of the Council)

Present: Councillors: L Maurer (Chairman), M Trevorrow, B Longland, L Payne, H Newcombe, and District Councillor R Rowe.

In Attendance: Miss Sue Balsdon – Clerk to the Council.

There were 3 members of the public present.

C/280/18 – Welcome from the Chairman

The Chairman welcomed everyone to the meeting.

C/281/18 – To receive any apologies for absence from the Meeting.

Cllr J Henshall, Cllr R Searle, Cllr J Hawkins, Cllr E Jones, Cllr E Parkes, District Councillor H Bastone, Police Constable A Vaughan.

C/282/18 To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change].

The Council Meeting was suspended to allow members of the public to ask questions and make representations to the Council:

- A resident voiced their concerns about the amount of litter in the village which is caused by a shortage of bins. It was reported that the Council have tried to purchase additional bins, but unfortunately South Hams District Council have no capacity to add additional bins to their collection round. The resident asked when the drains were due to be cleared – The Clerk advised that the Council were due to discuss two quotes received for drain clearance in the confidential part of the meeting. The resident also commented on parking in the village and drivers driving dangerously.
- A resident reported that Dartmouth Town Council have opted not to have a neighbourhood Plan and asked the Council what they thought the implications would be for Kingswear as a result of this. Councillor Payne said that she would pass on the Residents question to the Kingswear Parish Council Neighbourhood Planning Group for comment.
- The Council were asked how many hours the new Clerk would be working. The resident compared the working hours of the Kingswear Parish Council Clerk with those of a Clerk working less hours but for a larger Council. It was agreed that the Council would forward to the resident a list of the Clerk's duties.

The resident also queried the increased staff costs for October 18. The Clerk advised the October cost included payment for Pension Contributions (Dec 17 to Oct 18) and recompense for annual leave not taken. Payment has also been made for a training/handover period of 5 hrs per week until 14/12/18.

The Council will receive the following reports if available:

i) Devon County Councillor – Cllr Jonathan Hawkins

Apologies received.

ii) South Hams District Councillors - Cllr Hilary Bastone

Apologies received.

iii) South Hams District Councillor - Cllr Rosemary Rowe

With reference to the resident's concerns re bins, Councillor Rowe advised that any problems with bins is a District Council matter and that we should contact Dai Antill (Locality Community Officer) to try and get more bins. Councillor Rowe also advised that there may be some locality funding available to purchase new bins.

Please also see report attached **Appendix 1.**

iv) Police – None.

The Council will reconvene to discuss the following items:

The Chairman handed over to the Chair of the Planning Committee Cllr Newcombe.

C/283/18 - To discuss and comment on the following Planning applications:

Reference: 3487/18/FUL Proposal: Erection of agricultural building Location: Grove Lodge Farm, Broad Road, Kingswear, Devon, TQ6 0EE

SUPPORT

Reference: 1735/18/FUL Proposal: Construction of 9 open dwellings & 4 Affordable apartments Location: Waterhead Brake, Kingswear, Devon

OBJECTION

The development is contrary to our emerging Neighbourhood Plan based on current and emerging planning policies and the wishes of our community as expressed in the responses to a recent questionnaire.

The site is outside the development boundary and any proposals for development of dwellings should be properly assessed for likely impact on the AONB via an Environmental Impact Assessment. There is no statistical proven immediate local need for Affordable Housing that would warrant development in the AONB. The Heritage Coast has been given the highest level of protection by the government in the National Planning Policy Framework, and buildings should only be considered here to meet an exceptional immediate local need. Development would impact adversely in terms of visual and wildlife considerations. The site being near the waterfront makes it especially sensitive for the woodland and waterside setting of Kingswear.

The inspector at the recent inquiry into the Plymouth and South West Devon Local Plan 2014-2034 ruled against the principle of assigning indicative housing allocations to villages within the AONB. Therefore no housing target is to be set for the village for the next planning period. Subsequently, we have been advised that Kingswear is no longer to be designated as a sustainable village, so it is not appropriate for additional housing.

Waterhead Brake is being brought forward as an open market site on the grounds that it is a brown field site and should therefore qualify for automatic right to develop. Our neighbourhood planning committee question this designation. The definition in the National Planning Policy Framework is that a brown field site is "previously developed land", land that is or was occupied by permanent structure. There has been no permanent structures on Waterhead Brake, it has always been an open green field site, even though it did get permission in 1952 for a land tip. Our Neighbourhood Planning Committee do not think the application should be brought forward on that basis, they think it should be brought forward under the policies of the Neighbourhood Plan and the Plymouth & West Devon Joint Local Plan which is under development at the moment, which controls and stipulates the sizes of sites and the amount of affordable housing.

C/284/18 - To resolve to approve the following minutes subject to any amendments [Amendments to the Confidential Minutes to be noted and documented in Part II:]

- i. Extra Ordinary Council Meeting – 18 September 2018 (Confidential)
- ii. Full Council Meeting – 9 October 2018
- iii. Full Council Meeting – 9 October 2018 (Confidential)
- iv. Finance Committee – 23 October 2018
- v. Planning Committee – 23 October 2018

It was resolved to approve the above minutes.

C/285/18 - To resolve to approve the Expenditure of the Council for the period 03/10/18 to 06/11/18 – see attached.

It was resolved to approve the expenditure of the Council for the period 3rd October 18 to 6th November 18.

C/286/18 - To resolve to approve the Unity Bank resolution and declaration.

It was resolved to approve the Unity Bank resolution and declaration.

C/287/18 - To provide an update on Outsourcing Payroll.

The Council approved the Service Level Agreement for outsourcing their payroll to South Hams District Council. The Clerk advised that SHDC will process the Council's payroll with effect from November 18.

C/288/18 - To discuss the Communities Together Fund

Ideas for the Communities Together Fund were discussed. The Council agreed that the Orchard Group would submit an application and match funding would be sought.

C/289/18 - To receive the Neighbourhood Plan Report from Councillor Parkes and to discuss and approve the actions and any expenditure detailed in the report.

None.

C/290/18 - To discuss proposal for delegated powers to be given to the General Purposes Committee to have authority to spend up to £250.

The Council were opposed to the idea of giving delegated powers to the General Purposes committee - It was felt the main Council only should have authority to spend.

C/291/18 - To discuss the plans to move the Kingswear Cannon to its new location.

John Holman has agreed to assist in moving the Kingswear Cannon to the Us Garden. The Canon's carriage will require renovation prior to the move.

C/292/18 - To receive an update regarding the adoption of the toilets.

The Clerk and Councillor Maurer will be meeting with Cathy Aubertin on 30.11.18 to discuss the offer of asset transfer in respect of the Lower Ferry toilets.

C/293/18 - To provide an update regarding the works on the Churchyard wall and other maintenance around the Parish.

The repairs to the churchyard wall are now complete and the Ivy has been removed and treated. There is however some concern about how far the hedge is growing into the wall and how much damage this will undoubtedly cause in the future. The possibility of the hedge being removed completely to allow a fence or metal railings to be installed was discussed. The Clerk will liaise with Alison Crozier to pursue this and to obtain quotes for the work.

C/294/18 - To discuss plans for the Christmas 2018 celebrations including new ideas, school involvement, music, lights etc.

A Christmas tree has been donated to the Parish Council and will be sited in the Square. The Kingswear Primary School will be singing carols at the event, accompanied by Jeremy Doyle. Presents for the children have been donated by Mainline Fancy Dress, Paignton. The Clerk has produced a poster to advertise the event - This will be displayed on the notice boards and uploaded to the Council's website and to Social Media.

C/295/18 - To receive an update from Councillor Payne – Residents Parking Working Group.

Please see report attached **Appendix 2.**

C/296/18 - To agree a date for the Residents Parking public meeting.

The Council agreed that a separate email account would be set up and access given to all Councillors. This email address will be used to send out emails to residents regarding residents parking and to receive all responses. An email will be sent to all residents detailing the revised proposal, prior to an open meeting being held. A date for the public meeting will be set in the new year.

C/297/18 - To receive an update from Councillor Payne – Community Orchard.

Please see report attached **Appendix 3.**

C/298/18 - To receive and update from Councillor Payne – Ria Oak Nursery.

Please see report attached **Appendix 4.**

C/299/18 - To review road sign progress at junction of Higher and Lower Contour Roads.

The Clerk advised that an email had been received from a Resident proposing the need for signage for Fore Street, Alma Steps and The Square. The Resident also questioned the placement of speed signs through the village and that these may need to be rethought. Councillor Hawkins to liaise with our Locality Engagement Office in respect of this.

C/300/18 - To discuss suitability of current meeting venue and alternative locations.

The Council discussed the village hall as an alternative meeting venue. The Village Hall offers WiFi and a screen which will be required when SHDC Planning department cease sending paper plans. It was agreed to delay the decision until the date of this change is known.

C/301/18 - To discuss Snow warden provision / Grit bin locations.

Councillor Trevorrow and Councillor Longland offered their support to Councillor Jones in his role as Snow Warden. The Clerk to liaise with Councillor Jones with regards to the locations of the Grit Bins and to ensure there is sufficient salt/grit available for the winter months.

C/302/18 - To propose agenda items for December Meeting.

None.

C/303/19 - To discuss items of a confidential nature and resolve that in accordance with the Public Bodies (Admission to Meetings) Act 1960 Sub section 2, and the Local Government Act 1972 Section 100A sub sections (2) and (4) that the public and press be excluded from the Meeting in view of the items to be discussed. (Quotes and Staffing).

The Council approved the following quotes:

i) To approve quotation for Drains and Gully Clearance - The Council approved the quotation received from Glanville Environmental pending clarification of travel time charged and confirmation that they are able to clean the Gullies in Wood Lane.

ii) To approve quotation for Refurbishment of telephone boxes (Higher and Lower Contour Road) - The Council approved a quote of £950 received from Alan Farr to refurbish the telephone box on Higher Contour Road. The refurbishment of the Lower Contour Road telephone Box will be reconsidered in 2019/20.

iii) To approve quotation for Defibrillator signage - The Council approved a quote of £67 received from Abbey Signs for the Defibrillator Signage.

iv) To approve quotation for Milestones to be painted - The Council approved a quote of £50 from Alan Farr for the Milestones to be painted.

v) To approve and select quotation for Carlow Bequest Lunch catering - The Council approved a quote from The Castle to cater for the Carlow Bequest Lunch (£16 per head).

The Meeting ended at 9.45pm

Minutes Approved: Councillor L Maurer – Chairman