



Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Road, Torquay, TQ2 6JA Tel: 07863 227031
Mail: kingswearclerk2017@outlook.com Website: www.kingswearparishcouncil.gov.uk

4th December 2020

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held **remotely via Zoom** on Wednesday 9th December 2020 at 7.00pm. Sue Balsdon is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/81692352768?pwd=dXlPTzNqQzJPSG5BV2t0VWFhZkwwZz09>

Meeting ID: 816 9235 2768 / Passcode: 675329

Or dial in by phone +44 203 481 5237 and enter the meeting ID number when prompted.

Press and Public Welcome

1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.

2. To receive any apologies for absence from the Meeting.

3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]

The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should not speak for no longer than 3 minutes each.

The Council will receive the following reports if available:

- i) Devon County Councillor
- ii) South Hams District Councillors
- iii) Police
- iv) Residents Parking
- v) Neighbourhood Plan

The Council will reconvene to discuss the following items:

4. To resolve to approve the following minutes subject to any amendments [Amendments to the Confidential Minutes to be noted and documented in Part II:]

- i) Full Council Meeting 11th November 2020
- ii) Finance Committee Meeting 25th November 2020
- iii) Amenities & Environment Committee Meeting 25th November 2020

5. To make comment to the Planning Authority with regards to the following planning applications:

- i) **Ref:** 3475/20/TPO **Proposal:** T3: Beech – Crown reduction on all sides by 1m to provide smaller canopy. T4: Holly – Reduction of stump and low hanging vegetation on all sides by 0.5m in line with boundary **Site Address:** High Trees, 4 Reservoir Terrace, Upper Wood Lane, Kingswear, Devon, TQ6 0DH
- ii) **Ref:** 3592/20/TPO **Proposal:** T1: Sweet Chestnut – Removal of lateral limb at 6m from ground level on East side over driveway and neighbouring field, lateral reduction by approximately 2m on North side and crown thin by 10% to relieve end-loading and balance crown **Site Address:** The Maples, Mount Ridley Road, Kingswear, TQ6 0DR
- iii) **Ref:** 0343/20/FUL **Proposal:** READVERTISEMENT (Revised location of heat pump) Erection of two dwellings (Variation to approval 2202/19/VAR)(Part Retrospective) **Site Address:** Tanglewood, Higher Contour Road, Kingswear, Devon, TQ6 0DE
- iv) **Ref:** 3582/20/HHO **Proposal:** Householder application for internal refurbishment, rear balcony, bedroom window seat and material amendments to roof terrace **Site Address:** Ivydale, Lower Contour Road, Kingswear, TQ6 0AL
- v) **Ref:** 3759/20/VAR **Proposal:** Application for removal of condition 4 (Restricted Time of Use) following

grant of planning permission 2573/17/FUL **Site Address:** Galmpton Touring Park, Greenway Rd, Galmpton, Brixham, TQ5 0EP.

- vi) To ratify the decision to support the tree specialists proposals, regarding application 3204/20/TPO White House Castle Road Kingswear TQ6 0DX.

6. Financial Matters (Clerk).

- i) To resolve to approve the expenditure of the Council for the period 01/11/20 – 30/11/20.
- ii) To present for review the month end finance report and bank reconciliation as at 30/11/20.

7. To receive the Chairman's report.

8. With reference to the Neighbourhood Plan (JH):

- i) To review the plan with a particular focus upon the potential to allocate appropriate sites for housing.
- ii) To resolve to undertake an independent 'Housing Needs Survey'.
- iii) To resolve to initiate a 'Call for Sites'.

9. With reference to budget setting for 20/21 (Clerk):

- i) To review forecast year end position compared with 2020/21 budget.
- ii) To consider the draft budget figures and make any other amendments considered necessary.
- iii) To agree items requiring further investigation in preparation for approval of the 20/21 Budget and Precept at the January Full Council meeting to be held on 13.1.20.

10. To resolve to approve the following, in respect of the lease for the Lower Ferry Toilets:

- i) New terms from freeholder regarding responsibility for maintenance.
- ii) Quote received from solicitor regarding part surrender of lease.

11. With reference to the Churchyard: (Clerk):

- i) To receive an update regarding the works required to the retaining wall and steps.
- ii) To receive an update regarding the permanent barrier for the churchyard wall.
- ii) To agree future actions.

12. To receive an update and agree future actions with regards to:

- i) Residents Parking (JH).
- ii) Cemetery Lodge Septic Tank (PP).
- iii) Cemetery Lodge Landlord Responsibilities (Clerk).

13. To consider the provision of a pantry and possible locations (LM).

14. To resolve to approve the following amendments to Standing Orders:

- i) 27b - Amend to 'Five Councillors will constitute its membership.
- ii) 27c - Amend to 'Five Councillors will constitute its membership,

15. With regards the Carlow Lunch, to consider alternative options and agree any future actions.

16. To consider a contribution to the AONB 60th Anniversary Fundraising Campaign.

17. To propose agenda items for the January 21 Full Council meeting.

18. Urgent Items – For information.

By Order of the Council

Sue Balsdon

Sue Balsdon
Clerk to the Council

The Chairman will thank the members of the public for their attendance and close the meeting.

NB - Minutes for all meetings are available on the Council Website www.kingswearparishcouncil.gov.uk or copies can be obtained from the Clerk (Email: kingswearclerk2017@outlook.com or Tel: 07863 227031).