



KINGSWEAR PARISH COUNCIL

Minutes of the Amenities and Environment Committee Meeting held at the Village Hall (Lower Room) on Wednesday 24 Jul 2019 at 8.15pm

Present: Councillors J Hawkins (Chairman of the Committee), L Maurer, E Jones, G Webber, P Pudduck, S Smith.

In Attendance: Ms Sue Balsdon – Clerk to the Council.

A&E/24.07.19/01 - The Chairman of the Committee welcomed everyone to the meeting.

A&E/24.07.19/02 - To receive any apologies for absence from the Meeting.

Cllr P Burnell.

A&E/24.07.19/03 - To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change].

None.

The Council will reconvene to discuss the following items:

A&E/24.07.19/04 - To discuss and agree future actions for:

a) Repairs to wall Us Garden / Cemetery

It was noted that damage has been caused to walls both at the Cemetery and at the US garden. Cllr Maurer to contact local contractor to obtain a cost for this work.

The Committee agreed to obtain approval at the next Full Council meeting to:

- i) Allow work to be carried out for those items of expenditure which are £300 or below, without the need to obtain Full Council approval. Approval required from both the Chairman of the A&E Committee and the Finance Committee only.
- ii) Compile a list of approved local contractors which the Council could use for those items of expenditure which are below £300.

b) Fire Engine

Two quotes have been received for the refurbishment of the Fire Engine and these will be submitted for Full Council approval in September.

Cllr Hawkins has agreed to fund £1000 towards the cost of the refurbishment from his Devon County Council Fund and £200 has been donated by the Dartmouth Steam Railway and River Boat Company.

c) Remembrance Bench

A proposal for a remembrance bench to be purchased and located in the Cemetery was discussed by the Committee. Cllr Maurer will research and obtain a cost for this. Cllr Webber kindly offered to donate funds to cover the cost of this purchase.

d) Speed Signs Brixham

The Committee discussed whether to relocate the interactive speed sign on Brixham Road. It was agreed to establish whether the sign could be repaired in the first instance.

e) Provision of Wildflowers / Meadow

Cllr Maurer and the Clerk attended a 'Community Action for Wildlife' conference, held in Chagford on 6th July. A local churchyard was visited, part of which has been turned into a wild flower meadow. A summary of what was learnt will be shared with Councillors at the next Full Council meeting.

f) Pride in Kingswear Group

Cllr Maurer put forward an idea for a 'Pride in Kingswear' community group, with the aim of working together to support initiatives such as planting flower beds, maintaining open spaces etc. Approval for the group will be obtained at the next Full Council meeting.

g) Jubilee Park Lifebuoy

The Committee agreed that a regular check should be made of the Lifebuoy located in Jubilee Park, and that this would form part of the monthly risk assessment carried out by the Councillor responsible for moorings. The Clerk will update the moorings risk assessment form and forward to Cllr Pudduck.

h) Cleaning/Maintenance Contract

The Committee discussed whether the Council should continue their cleaning/maintenance contract and considered alternative arrangements. The Clerk will look into the matter further and report back at the next A&E meeting.

A&E/24.07.19/05 - To consider quotes for:

a) Hard standing – Canon

Local contractor to be contacted for quote to lay hard standing.

b) Cemetery gate

Quote of £248.33 + VAT received – A budget allocation for this expenditure was approved at the July Full Council meeting.

c) Fit self close spring to Jubilee Park gate

Quote of £70.83 + VAT received – To be submitted for approval at the next Full Council meeting.

d) Hand Rail – Allotment Steps

Quote of £270.83 + VAT received – To be submitted for approval at the next Full Council meeting.

e) Fit 5 sections of rail to existing fencing (Jubilee Park)

Quote of £487.50 + VAT received – To be submitted for approval at the next Full Council meeting.

A&E/24.07.19/06 - Moorings Items:

a) To discuss the possibility of an extension to the Waterhead Creek Pontoon

The Committee discussed the viability of extending the existing Waterhead Creek Pontoon, in order to increase the number of mooring spaces available to residents. A proposal will be put to Full Council, to allow 3 moorings (12ft max length) on the existing pontoon in the first instance. The additional moorings would be offered to those on the Parish Pontoon waiting list, before being offered out to residents.

b) Jubilee Park Dry Moorings – Storage of items.

The Committee agreed to allow the storage of a mast behind the boats in Jubilee Park in 19/20, but this arrangement will be reviewed in the new year.

c) To review the abandoned boat policy

Item deferred until the September Full Council meeting.

A&E/24.07.19/07 - To consider budget requirements for approval at the September Full Council meeting.

Additional funds of £900 are required for the Fire Engine restoration and £950 for the refurbishment of the Lower Contour Road phone box. A proposal will be put to Full Council, to vire funds from the budget allocation for Beacon Road (£2,500), as this will not be required in 19/20.

A&E/24.07.19/08 - Items for next meeting.

Review Mooring Charges 2020/21.

A&E/24.07.19/09 - Confirmation of date of next meeting.

25th September 19 at 7.45pm.

Meeting closed at 9.20pm.

Minutes Approved:

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Councillor L Maurer – Chairman