

KINGSWEAR PARISH COUNCIL
Minutes of the Council Meeting held at the Sarah Roope Trust Rooms
on Tuesday 11 December 2018 at 7.00pm

Present: Councillors: L Maurer (Chairman), M Trevorrow, B Longland, L Payne, H Newcombe, E Parkes, R Searle, E Jones.

In Attendance: Miss Sue Balsdon – Clerk to the Council.

There were 2 members of the public present.

C/304/18 – Welcome from the Chairman

The Chairman welcomed everyone to the meeting.

C/305/18 – To receive any apologies for absence from the Meeting.

Cllr J Henshall, Cllr J Hawkins, District Councillor H Bastone, District Councillor R Rowe, Police Constable A Vaughan.

C/306/18 To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change].

Cllr Jones declared an interest in Planning Application 3197/18/HHO.

Cllr Payne declared an interest in the Kingswear Community Orchard Group.

The Council Meeting was suspended to allow members of the public to ask questions and make representations to the Council:

A resident commented that this is the third meeting where planning applications have been included on the Full Council agenda. They asked whether it would be possible for the Planning Committee to meet before the full Council meeting or to have the Planning items at the end of the Agenda. The resident's comments were noted by the Council.

The Council will receive the following reports if available:

- i) Devon County Councillor – Cllr Jonathan Hawkins**
Apologies received – Please see report attached **Appendix 1.**
- ii) South Hams District Councillors - Cllr Hilary Bastone**
Apologies received.
- iii) South Hams District Councillor - Cllr Rosemary Rowe**
Apologies received - Please also see report attached **Appendix 2.**
- iv) Police – None.**

The Council will reconvene to discuss the following items:

C/307/18 - To discuss and comment on the following Planning applications:

The Chairman handed over to the Chair of the Planning Committee Cllr Newcombe.

Reference: 3638/18/VAR Proposal: Application for variation of condition 5 following grant of planning permission 30/2304/10/F **Location:** Garage, Higher Street, Kingswear, Devon

SUPPORT

Reference: 3837/18/HHO Proposal: Householder application for formation of Juliet balcony with associated removal and replacement of existing window to the principle elevation of the property **Location:** 5 Brixham Rd, Kingswear, Devon, TQ6 0BA

SUPPORT

Reference: 3877/18/TPO Proposal: T1: Oak - Crown reduction by 3 metres to maintain shape and size of crown and reduce spread; T2: Leyland Cypress - Fell, as over mature with heavy lean towards driveway. unbalances crown and low amenity value; T3: Holm Oak - Crown raise to 6 metres over neighbouring driveway to prevent excessive shading and access; T4: Holm Oak - Crown raise to 6 metres over neighbouring driveway to prevent excessive shading and access
Location: Maypool Lodge, Maypool, Kingswear, TQ5 0ET

The Council agreed to postpone comment, pending receipt of the Tree Warden report.

Reference: 3197/18/HHO Proposal: Householder application for construction of games room/home office over existing garage. **Location:** Warren House, Castle Rd, Kingswear, Devon, TQ6 0DX

SUPPORT

C/308/18 - To resolve to approve the following minutes subject to any amendments [Amendments to the Confidential Minutes to be noted and documented in Part II:]

- i. Full Council Meeting – 20 November 2018
- ii. Full Council Meeting – 20 November 2018 (Confidential)
- iii. General Purposes Committee – 27 November 2018
- iv. Finance Committee – 27 November 2018

It was resolved to approve the above minutes subject to the following changes:

Full Council Meeting minutes (20 November 2018) C/283/18 - Include statement 'The Chairman handed over to the Chair of the Planning Committee Cllr Newcombe'.

General Purposes Committee minutes (27 November 2018) GP/27.11.18/01 – Amend 'The Chairman of the Council welcomed everyone to the meeting' to 'The Chairman of the General Purposes Committee, Jonathan Hawkins welcomed everyone to the meeting.'

C/309/18 - To resolve to approve the Expenditure of the Council for the period 07/11/18 – 04/12/18 – see attached.

It was resolved to approve the expenditure of the Council for the period 7th November 18 to 4th December 18.

C/310/18 - To receive the Neighbourhood Plan Report from Councillor Parkes and to discuss and approve the actions and any expenditure detailed in the report.

The Neighbourhood Planning group are finalising the evidence for policies as requested by the planning consultant. A quote has been obtained for the final presentation of the document and for proof reading.

The Council voted to support the proposal that the development at Noss comes under the Permanent Residency policy, that 50% of the homes be for permanent residents.

The planning consultant is seeking clarification from South Hams District Council on certain points within the Housing policies – These will be brought to the Council once this information has been received.

C/311/18 - To receive an update from Councillor Payne – Community Orchard.

The Kingswear Community Orchard Group have enlisted the services of a pro bono lawyer, in order to draw up an agreement for the Orchard site – For further information, please see **Appendix 3**.

The Council voted to support the lease between Kingswear Parish Council and the trustees of the Kingswear Parish Community Orchard Group.

C/312/18 - To receive an update from Councillor Payne – Residents Parking Working Group.

Please see **Appendix 4.**

C/313/18 - To receive and update from Councillor Payne – Re the strip of land adjoining Higher Contour Road.

To be discussed in the confidential part of the meeting.

C/314/18 - To discuss the adoption of the public toilets.

The Clerk and Councillor Maurer met with Cathy Aubertin on 30th November to discuss the adoption of the Public Toilets in Kingswear.

South Hams District Council have agreed to undertake a basic refurbishment of the Ladies, as all the sanitary ware was removed from this facility as a result of the leaking roof. However, in the gents and disabled areas, they will only undertake repairs and are unable to fund any improvements to these areas.

The Clerk provided a summary of the anticipated running costs for the Toilets – The additional cost to the Council would be approximately £8.4k. The Council discussed the use of a Pay on Entry System or an Honesty Box to offset these costs. Funds could also be sought from local businesses.

It was agreed that the Public Toilets should be adopted by the Council, and that the precept would need to be increased to fund the additional cost. It was proposed that the Council adopt the Ladies and Disabled Toilets only - The Ladies toilet would become Unisex; the Disabled Toilets would be adapted to include Baby Changing Facilities.

The Council to request full refurbishment of the Ladies and Disabled toilets.

C/315/18 - To receive an update regarding the works on the Churchyard wall.

The Clerk is to meet with Alison Crozier and Norman Critchley on 12.12.18 to discuss the proposed railings for the churchyard wall.

C/316/18 - To receive an update regarding Drain and Gully Clearance.

The drains and gully's are due to be cleared week commencing 07.01.19. The Council discussed how best to notify residents of the impending drain clean - It was agreed to post notices on lamp posts and to cone off areas adjacent to drains.

C/317/18 - To receive an update regarding bins in the Village.

The Clerk contacted South Hams District Council to ask whether a floor mounted bin could be put in place of the pole mounted bin on the Higher Contour Road junction and then for this bin to be utilised in the Hillhead bus shelter.

South Hams district Council advised that the choice of bin on the Higher/Lower Contour Rd junction was a deliberate choice made following a vehicle collision. There is also no capacity to add additional bins to the collection round. They also said that it is current policy, nationally, to encourage people to take their rubbish home. Their Localities team is working to educate youngsters, offer guidance where appropriate and to resort to enforcement action when necessary.

C/318/18 - To review road sign progress in the Village.

Devon highways have been notified of the defective 'left hand bend' sign on Cemetery Corner.

The Locality Engagement Officer has confirmed that street signs will be installed in Fore Street and The Square.

The Council have sought advice from Highways with regards extending the 30mph speed limits. Devon County Council have advised that they have limited funding and that it would be difficult for them to divert resources to this, as there have been no recorded collisions in the last five year period (Jan 13 to Dec 17).

C/319/18 - To receive an update regarding the Kingswear Fire Engine and its renovation.

The London Fire Brigade Museum committee will be meeting in January with a view to potentially making a permanent donation to Kingswear Parish Council of the Kingswear Manual Pump. If agreed, the transfer of ownership will need to be publicly advertised to ensure there are no objections to the transfer.

Their committee have a list of approved conservators who will be able to recommend a contractor for the renovation once the future of the manual pump is known.

C/320/18 - To discuss next tasks for Lengsthman Jan 19 - Mar 19.

To clean the bus stop by the Cemetery / To spray and clear the moss and weeds in Wood Lane.

C/321/18 - To discuss the Council going paperless to reduce costs.

It was agreed that Councillors would be sent electronic copies only of meeting papers, unless a paper copy is requested from the Clerk.

C/322/18 - To receive an update regarding the arrangements for the Carlow Bequest Lunch

The Senior Citizens Christmas lunch is to be held on 10.01.19. The Castle will be catering for the event and the Village Hall has been booked. Tickets are available from the Post Office, the Clerk and Cllrs Maurer and Newcombe.

C/323/18 - To confirm date of Precept Meeting.

It was agreed the precept meeting will form part of the Full Council meeting on 8th January 2019.

C/324/18 - To receive an update regarding the Parish Pontoon.

The repairs to the Parish Pontoon are now complete. Cllr Trevorrow and the Clerk met with Martin Pragnell from Dart Haven Marina. It was noted that boats should not be tied to the pile guides, under the bridge or to the metal framework and that as a result of this, the Council will need to reduce the number of moorings available on the Pontoon. The Clerk advised that we currently have 23 permit holders and that there will be 23 moorings available. It was agreed a letter would be sent to all permit holders to clarify which mooring space their boat is moored at – This will enable the Clerk to allocate empty mooring spaces to those Permit Holders who have been displaced as a result of the reduction in moorings available.

It was also agreed that Dart Haven Marina would draft a formal agreement for the provision and repairs of the pontoon, for approval by the Council.

C/325/18 - To propose agenda items for January Meeting.

There were no agenda items noted.

The Meeting ended at 9.00pm

Minutes Approved: Councillor L Maurer – Chairman