



Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Road, Torquay, TQ2 6JA Tel: 07863 227031
Mail: kingswearclerk2017@outlook.com Website: www.kingswearparishcouncil.gov.uk

8th January 2021

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held **remotely via Zoom** on Wednesday 13th January 2021 at 7.00pm. Sue Balsdon is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/81692352768?pwd=dXIPTzNqQzJPSG5BV2t0VWFnZkwwZz09>

Meeting ID: 816 9235 2768 / Passcode: 675329

Or dial in by phone +44 203 481 5237 and enter the meeting ID number when prompted.

Press and Public Welcome

1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.

2. To receive any apologies for absence from the Meeting.

3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]

The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should speak for no longer than 3 minutes each.

The Council will receive the following reports if available:

- i) Devon County Councillor
- ii) South Hams District Councillors
- iii) Police
- iv) Residents Parking
- v) Neighbourhood Plan

The Council will reconvene to discuss the following items:

4. To resolve to approve the following minutes subject to any amendments [Amendments to the Confidential Minutes to be noted and documented in Part II:]

- i) Planning Meeting 11th November 2020
- ii) Full Council Meeting 9th December 2020
- iii) Full Council Meeting 9th December 2020 (Confidential)

5. To make comment to the Planning Authority with regards to the following planning applications:

- i) **Ref:** 3825/20/FUL **Proposal:** Demolition of existing garage and stone wall and erection of a two storey structure with parking for 2 cars and a studio at first floor level **Site Address:** The Garage Site, Beacon Road, Kingswear, Devon, TQ6 0BS
- ii) **Ref:** 3722/20/HHO **Proposal:** Householder application for conversion of roof space and addition of dormer (Resubmission of 1931/20/HHO) **Site Address:** 5 Hillside Terrace, Fore Street, Kingswear, TQ6 0AH
- iii) **Ref:** 4049/20/HHO **Proposal:** Householder application for construction of new garage and parking area with associated landscaping **Site Address:** Castle Cottage, Kingswear, Devon, TQ6 0DX

6. Financial Matters (Clerk).

- i) To resolve to approve the expenditure of the Council for the period 01/12/20 – 31/12/20.
- ii) To present for review the month end finance report and bank reconciliation as at 31/12/20.

7. To receive the Chairman's report.

8. With reference to budget setting for 21/22 (Clerk):

- i) To review forecast of year end position.
- ii) To consider the draft budget figures for 21/22 and make any other amendments considered necessary.
- iii) To agree the total budget requirement for 21/22.
- iv) To agree the total precept requirement for 21/22.

9. To receive an update regarding Residents Parking and agree any future actions (Jonathan).

10. To resolve to approve the Deed of Surrender of Part and Deed of Variation, in relation to the lease for the Lower Ferry Toilets (Clerk).

11. With reference to the Churchyard (Clerk):

- i) To receive an update and agree future actions regarding the replanting of the hedge and temporary fencing (Churchyard wall).
- ii) To approve quotes for the following:
 - Remove existing hedge and wooden fencing
 - Re-planting of the hedge
 - Installation of a temporary fence
 - Architects fees to update drawings for the faculty and planning applications
 - Faculty application fee
 - Planning application fee

12. To receive an update and agree future actions with regards to Cemetery Lodge (Clerk):

- i) EPC Rating / Energy Efficiency Grants.
- ii) Fire Risk Assessment.

13. To resolve to approve contract offer from SSE with regards the electricity supply for the Lower Ferry toilets (Clerk).

14. To propose agenda items for the February 21 Full Council meeting.

15. Urgent Items – For information.

By Order of the Council

Sue Balsdon

Sue Balsdon
Clerk to the Council

The Chairman will thank the members of the public for their attendance and close the meeting.

NB - Minutes for all meetings are available on the Council Website www.kingswearparishcouncil.gov.uk or copies can be obtained from the Clerk (Email: kingswearclerk2017@outlook.com or Tel: 07863 227031).