

Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Rd, Torquay, TQ2 6JA Tel: 07863 227031
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20th September 2019

Dear Councillor

You are hereby summoned to attend a meeting of the **Amenities & Environment Committee** to be held at the Village Hall (Lower Room), Fore Street, Kingswear on **Wednesday 25th September 2019 at 7.00pm** when the following items will be discussed:

PLEASE NOTE Press and Public Welcome

- 1. The Chairman of the Committee will welcome everyone to the meeting.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

The Council Meeting will now be suspended to receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should not speak for longer than 3 minutes each.

The Council will reconvene to discuss the following items:

4. To discuss and agree future actions for:

- a) List of approved contractors.
- b) Fire Engine – Grants.
- c) Remembrance Bench.
- d) Install new 'Welcome to Kingswear – Please drive carefully' sign.
- e) Winter hanging baskets & planters / Hanging baskets 2020.
- f) Pride in Kingswear Group.
- g) Cleaning/Maintenance Contract.
- h) Play Area – Replacement Grass Saver Mats.

5. To review the following draft policies:

- a) Event Management.
- b) Vounteer Management.

6. Moorings Items:

- a) To discuss next steps – Abandoned boats / Trailers.

7. Items for next meeting.

8. Confirmation of date of next meeting.

Please note this meeting will be recorded as an aide memoire for minute taking.

By Order of the Council

Sue Balsdon
Clerk to the Council