



Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Rd, Torquay, TQ2 6JA Tel: 07863 227031
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28th February 2024

Dear Councillor

You are hereby summoned to attend a meeting of the Finance Committee to be held in the Village Hall (Lower Room) on Monday 4th March 2024 at 7.00pm.

Press and Public Welcome

1. The Chairman will welcome everyone to the meeting.
2. To receive any apologies for absence from the Meeting.

The Council Meeting will now be suspended to receive questions or hear representations from members of the public. The Council allows a period of 15 minutes for this to take place and members of the public should speak for no longer than 3 minutes each.

The Council will reconvene to discuss the following items:

3. To review the following documents and if required propose amendments for approval by Full Council:
 - i) Financial Regulations
 - ii) Risk Management Register

By Order of the Council

Sue Balsdon
Clerk to the Council

The Chairman will thank everyone for their attendance and close the meeting.

Please note this meeting will be recorded as an aide memoire for minute taking.