

# KINGSWEAR CEMETERY REGULATIONS

(Revised 13.02.2017)

## **1. Hours of Opening**

The Cemetery is open to the public during daylight hours throughout the year but the Council reserves the right to exclude the public if it should be necessary on any particular occasion.

## **2. Hours of Burial**

Burials shall normally take place between Monday and Friday. They must not start before 9.00am.

The time arranged for a burial shall be that of arrival at the graveside. If there is to be a service prior to the burial, sufficient time should be allowed for its duration and the journey to the Cemetery.

Burials will not be permitted on a Sunday or any Public Holiday except in exceptional circumstances. It would normally be necessary to show evidence that the immediate burial is required.

## **3. Notice of Burial**

Notice of burial must be given to the Council at least 10 working days prior to the interment and 5 working days when the interment is cremated remains.

All necessary original documents must be received by the Parish Clerk 10 working days prior to the funeral.

No second burial will be permitted in any grave unless the Exclusive Right of Burial has been purchased and the relevant Deed of Grant is produced for inspection. In such cases the Council reserves the right to request further evidence as to the owner of the Exclusive Rights.

No interment or erection of a memorial can be allowed without the written permission of the Deed Holder or his/her legal representative.

Interments may take place with or without the services of a member of the clergy or a minister of religion.

All information required by the Council must be disclosed.(see Cemetery enquiry form)

## **4. Fees**

The current fees are available from the Parish Clerk

All charges and fees for interments, purchase of Exclusive Rights and Memorial shall be paid for at the time of application.

## **5. Cremated Remains**

A suitable receptacle containing the Cremated Remains may be buried in any plot on the Cemetery for which Exclusive Right of Burial has been purchased or in any plot measuring 18 inches x 18 inches in the area set aside as the Garden of Remembrance. Cremation plots are available at single and double depths. The Council does not allow the scattering of Ashes in any part of the Cemetery.

## 6. Digging and Depth of Graves

The depth of every grave (whether or not the Exclusive Right of Burial has been purchased) is controlled by the Council. No grave shall be deepened after the first burial. A layer of at least 6 inches of earth must be left between each coffin in a double depth grave. No part of any coffin shall be less than 2ft 6inches below the level of the ground.

The Council will arrange the digging of the grave and the gravedigger's fee will be advised to the representative of the deceased. This payment must be made to the Council in advance of any instructions given to the gravedigger.

No grave shall be dug in the Cemetery until it has been marked by the Council.

## 7. The Marking of Plots

Where the Exclusive Rights of Burial have been granted, the Council will fix a marker stone to indicate that the Plot is reserved.

## 8. Memorials

- Permission must be obtained in advance, for the right to erect a memorial on any part of the Cemetery
- A memorial stone, cross or monument at the head of the grave should not exceed 4' in width and should be made from permanent materials, such as stone, wood or metal. All memorials to be compliant with BS8415. ( All memorials must be installed with stainless steel ground anchors which comply with the NAMM Code of Practice, unless special permission has been granted by the Council to vary this requirement).
- All memorials must be erected using an approved, recognised system of fixing. The fixings to comply with National Association of Monumental Masons ground fixing system, traditional show foundation or the burial of 1/3<sup>rd</sup> of the memorial in the earth.
- It is advisable to seek advice regarding the design and size of the memorial from a Monumental Mason or the Clerk before it is commissioned.
- Temporary monuments are not allowed except wooden crosses.
- Vases, planters or similar pots must be made of stone or similar so as not to cause danger to the contractor when mowing or strimming the area around the grave.
- Any subsequent dressing of the grave (objects such as flowers, soft toys etc) should be placed on the grave and not encroach on to the area immediately surrounding. The Council reserves the right to remove any item that is unsightly or might cause offence.
- No memorial or any other fixing may be admitted to the Cemetery unless the appropriate fees have been paid.
- The Council reserves the right to remove any memorial or fixing that may cause a danger or an offence.
- The plot number, as shown in the Register of Interments, must be inscribed on the back of the memorial in letters not exceeding 15mm high.
- No hewing or dressing of the stone is permitted in the Cemetery. As far as practical all materials should be prepared ready for fixing, prior to arrival at the Cemetery.
- It is the responsibility of the owners or their lawful successors to ensure that all memorials are kept in good repair. The Council reserves the right to take any action required to make memorials and other fittings safe. The cost of any repairs will be passed on to the owner or legal successor.