

**KINGSWEAR PARISH COUNCIL**  
**Minutes of the Council Meeting held at the Sarah Roope Trust Rooms**  
**on Tuesday 08 January 2019 at 7.00pm**  
**(for formal approval at the next Meeting of the Council)**

**Present:** Councillors: L Maurer (Chairman), J Hawkins, B Longland, L Payne, H Newcombe, E Parkes, R Searle, E Jones.

**In Attendance:** Miss Sue Balsdon – Clerk to the Council.

There was 1 member of public present.

**C/326/18 – Welcome from the Chairman**

The Chairman welcomed everyone to the meeting.

**C/327/18 – To receive any apologies for absence from the Meeting.**

Cllr J Henshall, Cllr M Trevorrow, District Councillor R Rowe, Police Constable A Vaughan.

**C/328/18 To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change].**

There were no declarations of interest noted.

***The Council Meeting was suspended to allow members of the public to ask questions and make representations to the Council:***

A resident raised concerns regarding the proposed increase in precept for 2019/20, and highlighted ways in which the Council could save money to avoid this increase.

***The Council will receive the following reports if available:***

**i) Devon County Councillor – Cllr Jonathan Hawkins**

Councillor Hawkins attended a board meeting at Torbay Hospital with reference to the proposed number of beds in the new Health and Wellbeing Centre, Townstall. Cllr Hawkins and Councillor Bastone are putting pressure on all authorities involved, to ensure the centre includes the 6 to 8 beds required.

Lisa Edmonds has been contacted with regards to the bollards in Fore Street. A problem with the purchase of the new bollards has meant they have had to be reordered. The new bollards should be installed within a couple of months.

Councillor Hawkins also met with Paul Girardot, the Headmaster of Kingswear Primary School. The children will be taking part in the planting of trees in the community orchard, and it is the Council's aim to involve the school as much as possible in future community events.

South Hams District Council have agreed a new waste contract saving £5 million pounds. This contract comes into place from 1/4/19.

**ii) South Hams District Councillors - Cllr Hilary Bastone**

Councillor Bastone thanked the Council for inviting him to the Remembrance Service in November and for allowing him to lay a wreath for the coastal forces.

The following items were discussed at meetings held in December:

- Council Tax reduction Scheme 2019/20
- Introduction of a Business Rates Relief policy
- Adoption of a new clean air strategy with air quality action plans for Ivybridge and Dean Prior, following public consultation.
- Revenue budget monitoring 2018/19 – Projected overspend of £60k (0.7%) on a budget of £8.983 million.
- Capital Programme Monitoring – Update.
- Budget proposals for 2019/20 – Update.
- S106 funds (£500k) for Open Space, Sport and Recreation and Ecological projects has been released.
- Commercial Development Opportunities – A variety of schemes within the South Hams

were considered and given the go ahead to progress.

**iii) South Hams District Councillor - Cllr Rosemary Rowe**

Apologies received.

**iv) Police – None.**

***The Council will reconvene to discuss the following items:***

**C/329/18 - To consider the draft budget figures and make any other amendments considered necessary.**

The Council reviewed the draft budget figures, and the following amendments were made:

- i. To reduce cost of the public toilets from £8.4k to £6.6k - Reduction in hours worked (Cleaning).
- ii. To remove the Gardens/Trees/Hedges/Footpaths budget of £1.5k – These works are included within the Grounds Maintenance / Lengthsman budgets.
- iii. To reduce the Jubilee Park maintenance budget from £1k to £0.5k.
- iv. To remove donations budget of £0.6k.

**C/330/18 - To consider any additional funding to be included in the budget 2019/2020.**

The Council agreed that any unspent funds for the Neighbourhood Plan in 18/19 would be carried forward to 19/20 as a reserve to offset any further costs for preparing the final version of the Neighbourhood Plan.

Funding for the Residents Parking scheme will be considered once the outcome of a public referendum is known.

**C/331/18 - To agree the final Precept figure for 2019/2020.**

It was proposed that the Council increase the precept by £7,800 to £40,253.

A recorded vote was requested - Cllr Maurer, Cllr Jones, Cllr Searle, Cllr Parkes, Cllr Longland and Cllr Newcombe voted in favour of the increase in precept / Cllr Hawkins and Cllr Payne voted against the increase.

**C/332/18 - To resolve to approve the following minutes subject to any amendments [Amendments to the Confidential Minutes to be noted and documented in Part II:]**

- i. Full Council Meeting – 11 December 2018
- ii. Full Council Meeting – 11 December 2018 (Confidential)

***It was resolved to approve the minutes without amendment.***

**C/333/18 - To resolve to approve the Expenditure of the Council for the period 05/12/18 – 02/01/19 – see attached.**

***It was resolved to approve the expenditure of the Council for the period 5<sup>th</sup> December 18 to 2nd January 19.***

**C/334/18 - To present for information the monthly Finance Report and Bank Reconciliation.**

The finance report for month ended 31.12.18 was reviewed by Councillors and queries raised.

**C/335/18 - To receive an update from Councillor Payne – Residents Parking Working Group.**

The working group have carefully studied Highways proposal for the parking scheme and give support to it. They have made the following suggestions:

- Pool permits should only be given to registered businesses.
- Residents' permits should only be allocated to houses and businesses in Kingswear village.

- Neil Oxton suggested the signs allowing two hours parking until 4pm should be allocated to the lower section of Lower Contour Road and it is suggested also the bottom half of Castle Road.
- Beacon Road retain its prohibition of motor vehicles except for access.
- The 20 minute waiting bays in the Banjo and by the station be retained unchanged.
- Double yellow lines be put:
  - i) On Higher Contour Rd from the cemetery to the bend
  - ii) Extending up for about 100m Higher Contour Road at the junction with Lower Contour Road.

We ask DCC to draw up a revised map and then consult the village through an open meeting. Cllr Parkes and Longland suggested that the signs allowing two hour parking be put in all of Lower Contour Road not just the lower section. Members agreed to the suggestions.

The Council agreed a public meeting should be held to consult residents for the proposed parking scheme.

**C/336/18 - To receive the Neighbourhood Plan Report from Councillor Parkes (General) and to discuss and approve the actions and any expenditure detailed in the report.**

The Neighbourhood Planning group have had another revision of the draft policy document from the planning consultant and there is still some evidence and information that is needed. They have a meeting planned for the 14th January and are working on obtaining more necessary information and maps. The planning consultant thinks the group should wait for the Local Plan to be adopted before they submit their plan for consultation. The group will determine when this might be.

They have obtained the wildlife report and details of the county wildlife sites. This will be sent to Councillors for their information. The cost of the report is £64.65.

**C/337/18 - To receive an update regarding the Churchyard wall railings.**

The Clerk has met with representatives from the Church, and will proceed with obtaining 3 quotes for the proposed work. Planning permission will need to be sought from South Hams District Council and the faculty jurisdiction.

**C/338/18 - To receive an update regarding the arrangements for the Carlow Bequest Lunch.**

The Village Hall has been booked from 10.00, and the staff from The Royal Castle will be arriving shortly after that to set tables and prepare the lunch. There are 50 residents attending the lunch from Kingswear and Hillhead. Raffle prizes and entertainment have been donated by Councillors for the event.

**C/339/18 - To review the Raddicombe Drive Parking Consultation and make recommendations to HATOC.**

Following a consultation regarding parking issues on Raddicombe Drive, a letter was sent to residents to summarise the findings. There was a wide variety of views expressed but unfortunately no majority of agreement for any specific change to the current parking arrangements. No further concerns have been raised by residents. The Council therefore have no recommendations to make at this time.

**C/340/18 - To discuss hanging baskets and options for next year.**

A quote has been received, to replace the current hanging baskets in the village with self watering baskets which minimise evaporation. The purchase is intended to be cost neutral to the Council as sponsorship will be sought from local businesses. The Council voted in support of this.

***The Council voted in favour of replacing the hanging baskets.***

**C/341/18 - To discuss Fore Street Lights.**

Issues were raised with regards to the 2018 Christmas Lights. The Council agreed a quote should be sought from an alternative provider in 2019.

**C/342/18 - To propose agenda items for February Meeting.**

- i) Set date for the Annual Parish Meeting.
- ii) To discuss alternative meeting venue for the Planning Committee wef 1.4.19.

*The Meeting ended at 9.00pm*

**Minutes Approved:** ..... Councillor L Maurer – Chairman