



KINGSWEAR PARISH COUNCIL

Minutes of the Amenities and Environment Committee Meeting held at the Village Hall (Lower Room) on Wednesday 27 Nov 2019 at 7.45pm

Present: Councillors J Hawkins (Chairman of the Committee), G Webber, P Burnell.

In Attendance: Ms Sue Balsdon – Clerk to the Council.

A&E/27.11.19/01 - The Chairman of the Committee welcomed everyone to the meeting.

A&E/27.11.19/02 - To receive any apologies for absence from the Meeting.

Cllr E Jones, Cllr L Maurer, Cllr P Pudduck.

A&E/27.11.19/03 - To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change].

None.

The Council will reconvene to discuss the following items:

A&E/27.11.19/04 - To discuss and agree future actions for:

a) List of approved contractors.

At the Full Council meeting in September, approval was given for a list to be compiled, of local contractors, which could be used for those items of expenditure below £300. The Clerk produced a list of all contractors/suppliers paid since 1.4.18 and had highlighted those which the Council have used more frequently. The list was reviewed by the committee and will now be submitted to Full Council for approval.

b) Fire Engine – Grant.

The Council have previously approved a budget of £1000 towards the refurbishment of the Fire Engine and the Dartmouth Steam Railway have kindly offered to donate £200 towards the project. There is however, a shortfall of £900 and the committee agreed to ask Full Council whether this could be funded from the M Emms bequest.

c) Remembrance Bench.

Item deferred until December Full Council meeting.

d) Install new ‘Welcome to Kingswear – Please drive carefully’ sign.

Costs to be sought for a ‘Kingswear Parish Council welcomes careful drivers’ sign to be installed opposite the Cemetery and for a 30mph sign to be installed on the land at the junction of HCR and LCR. The Clerk will contact Highways to obtain their approval for the installation of both signs.

e) Keeping Kingswear Beautiful Group – Poster.

A poster has been produced to advertise for volunteers to join the ‘Keeping Kingswear Beautiful’ group. The Clerk will obtain approval from the Chairman for the poster, before advertising on the Council’s website, noticeboards, Facebook and in ‘By the Dart’.

f) Cleaning/Maintenance Contract.

The Council have received notification, that the contractor for the cleaning/maintenance contract, is no longer able to continue with the work required. The Committee discussed options as to how this work will be covered and these will be discussed at the next Full Council meeting.

g) Lengthsman – Schedule of regular works.

Work is currently allocated to the Lengthsman on a month by month basis. An annual schedule has now been produced by the Clerk, which shows the work required of the Lengthsman for each visit throughout the year (2 visits per month) – This will be presented for approval at the next Full Council

meeting.

h) Air Ambulance – Hillhead.

Cllr Maurer and Cllr Hawkins met with the Air Ambulance in March 19, with regards identifying a landing site in either Kingswear or Hillhead. Unfortunately, there was no site available in Kingswear, but it was hopeful that a site could be identified at Hillhead. Cllr Hawkins to contact the Air Ambulance for an update.

i) New location for Church Hill dog waste bin.

The dog waste bin at Church Hill was damaged and has now been removed. SHDC have asked whether we would like the new bin to be re-located, as there is already a dog waste bin on Fore Street. The Committee discussed the possibility of having a dog waste bin at the corner of Ridley Hill/Castle Rd. The other option would be to ask SHDC to empty the Jubilee Park dual waste bin, as the Council no longer has anybody to empty this bin, now that the cleaning/maintenance contractor has ended his contract. Both options will be put to Full Council for consideration.

j) Bus Shelter Hillhead – Wooden Fence.

The new Bus Shelter has now been installed at Hillhead. Devon County Council have asked if we would like the original wooden fence removed, but the Committee agreed that it was not necessary for this work to take place.

k) Hanging Baskets 2020.

It was proposed that four troughs be purchased for 2020 – Two to be sited at the railings on Higher Street and two to be sited at the Banjo railings. Cllr Hawkins to obtain a quote for approval at Full Council.

A&E/27.11.19/05 - To review the following draft policy:

a) Volunteer Management.

A draft Volunteer Management policy has been produced by the Clerk, in preparation for the recruitment of the new 'Keeping Kingswear Beautiful' volunteers. This will be submitted to Full Council for review.

A&E/27.11.19/06 - Moorings Items:

a) To discuss next steps – Abandoned boats / Trailers.

With regards to the abandoned boats and trailers at Jubilee Park, the Committee agreed that the Clerk should start again at the beginning of the process, so that a photographic record may be kept of the dates notices were put on each abandoned boat/trailer.

b) Motion activated cameras – Moorings.

Motion activated cameras were considered for the Council's moorings to increase security, but the Committee felt that that this would not be a workable solution.

A&E/27.11.19/07 - Items for next meeting.

- a) Canon
- b) Interactive Speed Sign (Brixham Rd)
- c) Annual Parish Meeting – Community

A&E/27.11.19/08 - Confirmation of date of next meeting.

22nd January 2020.

Meeting closed at 9.05pm.

Minutes Approved:

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Councillor L Maurer – Chairman