



KINGSWEAR PARISH COUNCIL

Minutes of the Amenities and Environment Committee Meeting held at the Village Hall (Lower Room) on Wednesday 22 Jan 2020 at 7.45pm

Present: Councillors J Hawkins (Chairman of the Committee), L Maurer, G Webber, P Burnell, E Jones, P Pudduck.

In Attendance: Ms Sue Balsdon – Clerk to the Council.

A&E/22.01.20/01 - The Chairman of the Committee welcomed everyone to the meeting.

A&E/22.01.20/02 - To receive any apologies for absence from the Meeting.

None.

A&E/22.01.20/03 - To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change].

None.

The Council will reconvene to discuss the following items:

A&E/22.01.20/04 - To discuss and agree future actions for:

a) List of approved contractors (over £300).

At the Full Council meeting in January, approval was given for a list to be compiled, of local recommended contractors, which could be used by the Clerk when works are required. A list of contractors used over the last two years was compiled and reviewed by the Committee. This will be submitted for Full Council approval in February.

b) Keeping Kingswear Beautiful Group – Next Steps.

The Committee firstly agreed that the groups name should change to the 'Kingswear Environment Group'. The volunteer group will be launched at the Annual Parish Meeting and then advertised in the 'By the Dart' magazine and on the Council's website and noticeboards.

c) Canon – Next Steps (Site meeting & quote for hard standing).

A site visit will be arranged for week commencing 27.01.20, to confirm a location for the Canon in Jubilee Park. The Clerk to obtain a quote for a hard standing, once the location has been decided upon. It is hoped the refurbished Canon will be transferred to Jubilee Park before Easter.

d) Annual Parish Meeting - Draft action plan.

The committee proposed that the following speakers be invited to the Annual Parish Meeting:

- i) Sune Nightingale – Climate & Environment Sustainability Group.
- ii) Sue Merotra – Defibrillator Demonstration.
- iii) Local organisations/groups.

The Clerk to put a notice in the 'By the Dart' magazine, to ask for nominations for the 'Kingswear Award'.

e) Interactive Speed Sign Brixham Rd (Update).

The Clerk to contact the Devon County Council Highways Officer, to obtain the contact details of a contractor who can remove the Speed Sign from the lamp post on Brixham Road. Once the sign has been removed, it will be assessed to see with it is repairable.

f) Climate Change – Next Steps.

The Climate and Environment Sustainability Group will be publicised by Sune Nightingale at the Annual Parish Meeting. It is hoped that volunteers may come forward from the Parish, to be part of the various sub groups which are to be formed (Habitat, Food, Recycling & Waste, Power etc).

A&E/22.01.20/05 - To review a Facilities Management Plan for the Lower Ferry Public Toilets.
The Committee considered a Facilities Management Plan for the Lower Ferry Public Toilets, prepared by the Clerk. This will be presented at February's Full Council meeting for approval.

A&E/22.01.20/06 - To consider the following quotes:

a) Jubilee Park Gates – Replacement of self-close spring / Repair to vehicular gate.

The Clerk advised that the quote has yet to be received from the contractor.

b) Cemetery Lodge - External Redecoration.

A quote in the sum of £3,500 has been received and two further quotes have been requested for the external redecoration of Cemetery Lodge – These will be considered at February's Full Council meeting.

c) Cemetery Gate & Railings.

Two quotes have been received for the refurbishment of the Cemetery gate and railings. The committee's preferred contractor will be proposed at February's Full Council meeting.

d) Railings - Self Watering Half Barrier Baskets.

A quote in the sum of £445 has been received for half barrier baskets for railings on Higher Street and at the Banjo - This will be submitted to Full Council for approval.

A&E/22.01.20/07 - Moorings Items:

a) To receive an update – Abandoned boats / Trailers.

An abandoned boat/trailer notice was put on two boats and one trailer, which are currently being stored on Jubilee Park without a valid permit. If by 14th February 2020, the owners have not come forward, a notice will be placed on the Council website and noticeboards to advise the craft have been formally identified as being abandoned and that they will be removed within 4 weeks.

b) To consider replacement of Jubilee Park mooring posts.

A few of the mooring posts in Jubilee Park are in need of replacement. Before any decision is made with regards to this, the Committee agreed a site visit should be held, to ascertain whether the moorings could be moved further back, if the area is cleared – An update will be provided at the next meeting.

A&E/22.01.20/08 - Items for next meeting.

Jubilee Park Moorings.

A&E/22.01.2-/09 - Confirmation of date of next meeting.

The date of the next meeting will be 25th March 2020.

Meeting closed at 8.50pm.

Minutes Approved:

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Councillor L Maurer – Chairman