



Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Road, Torquay, TQ2 6JA Tel: 07863 22703
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8th September 2023

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held at the Village Hall (Lower Room) on Wednesday 13th September 2023 at 7.00pm.

Press and Public Welcome

- 1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 15 minutes for this to take place and members of the public should speak for no longer than 3 minutes each.

The Council will receive the following reports if available:

- a) Paul Britton – Cruise Ship Consultation (If available to attend).
- b) Hannah Pearson – Friends of the Dart
- c) Devon County Councillor
- d) South Hams District Councillors
- e) Police
- f) Sustainable Kingswear

The Council will reconvene to discuss the following items:

- 4. To consider and agree Council's response in regard to the Dart Harbour Cruise Ship Consultation.**
- 5. To make comment to the Planning Authority with regards to the following planning applications (Hector).**
 - a) **Ref:** 2809/23/TPO **Proposal:** T540: Ash – Fell and leave 3m stem for wildlife due to decay in main union & Ash die back present **Site Address:** Fountain Violet Farm, Mount Ridley Road, Kingswear, Devon, TQ6 0DU
- 6. To resolve to approve the following minutes subject to any amendments:**
 - a) Full Council Meeting – 12/07/23.
 - b) Finance Committee Meeting – 26/07/23.
- 7. Financial Matters (Clerk).**
 - a) To resolve to approve the expenditure of the Council for the period 01/07/23 – 31/08/23.
 - b) To present for review the month end finance report and bank reconciliation as at 31/08/23.
- 8. Audit - To receive and note the External Auditor Report and Notice of Conclusion of Audit for 22/23 (Clerk).**
- 9. To resolve to approve Scheme of Delegation decisions made 01/07/23 to 31/08/23 (Clerk).**
- 10. Chairman's Report.**
- 11. To approve quote received in regard to the Council's tree survey report 2023 (Clerk).**
- 12. In regard to the Beacon Lane wall repair (Clerk):**
 - a) To provide summary of works undertaken to date.
 - b) To consider whether to seek approval of the Secretary of State for Levelling Up, Housing and Communities for a PWLB loan to pay for the repairs to the Beacon Lane wall.

- 13. To consider and agree future actions in regard to the following Amenities & Recreation items** (Jonathan/Clerk):
- c) Conversion of Red Telephone Box
 - d) Post & Rail Fence Repairs Jubilee Park
 - e) Lime Kiln – Repair to Handrail and steps
 - f) Garden of Remembrance – Planting of Tree
 - g) Cemetery Lodge – Structural Report
 - h) Drains Clearance
 - i) Parish Paths Partnership Scheme (P3)
 - j) Creek Pontoon – Preparatory Assessment Report.
 - k) Christmas Trees / Switch-On Event
- 14. To discuss and agree future actions – Brixham Road Drain** (Jonathan/Chris).
- 15. To approve amendments to the moorings policy and draft letter to permit holders** (Chris/Clerk).
- 16. To agree arrangements for the Remembrance Sunday service on 12th November 2023** (Clerk).
- 17. To consider membership renewal of the Countryside Charity (CPRE)** (Clerk).
- 18. To consider commemoration event for D Day 80th Anniversary - 6th June 2024** (Clerk).
- 19. To note Clerk's September annual leave** (Clerk).
- 20. To propose agenda items for the next Full Council meeting.**
- 21. Urgent Items – For information.**
- 22. To discuss items of a confidential nature and resolve that in accordance with the Public Bodies (Admission to Meetings) Act 1960 Sub section 2, and the Local Government Act 1972 Section 100A sub sections (2) and (4) that the public and press be excluded from the Meeting in view of the items to be discussed.**

The Chairman will thank the members of the public for their attendance and close the meeting.

By Order of the Council

Sue Balsdon

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Clerk to the Council

NB - Minutes for all meetings are available on the Council Website www.kingswearparishcouncil.gov.uk or copies can be obtained from the Clerk (Email: clerk@kingswearparishcouncil.gov.uk / Tel: 07863 227031).