



Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Road, Torquay, TQ2 6JA Tel: 07863 227031
Mail: kingswearclerk2017@outlook.com Website: www.kingswearparishcouncil.gov.uk

19th April 2021

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held **remotely via Zoom** on Friday 23rd April 2021 at 6.30pm.

Join Zoom Meeting

<https://us02web.zoom.us/j/89086196709?pwd=R0FSVXNNZFNOWIXQII1OEFpTURZUT09>

Meeting ID: 890 8619 6709 / Passcode: 320702

Or dial in by phone +44 203 481 5237 and enter the meeting ID number when prompted.

Press and Public Welcome

1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.

2. To receive any apologies for absence from the Meeting.

3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]

The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should speak for no longer than 3 minutes each.

The Council will receive the following reports if available:

- i) Devon County Councillor
- ii) South Hams District Councillors
- iii) Police
- iv) Residents Parking
- v) Neighbourhood Plan

The Council will reconvene to discuss the following items:

4. To resolve to approve the following minutes subject to any amendments [Amendments to the Confidential Minutes to be noted and documented in Part II:]

- i) Extra Ordinary Council Meeting 8th March 2021.
- ii) Full Council Meeting 10th March 2021.
- iii) Planning Committee Meeting 11th March 2021.
- iv) Amenities & Environment Committee Meeting 24th March 2021.

5. To make comment to the Planning Authority with regards to the following planning applications (Hector):

- i) **Ref:** 4002/20/FUL **Proposal:** Replace existing greenhouse **Site Address:** The Grange, Castle Road, Kingswear, TQ6 0DX
- ii) **Ref:** 1024/21/ARC **Proposal:** Application for approval of details reserved by condition 5 of planning permission 2171/20/FUL **Site Address:** Land adjacent to Littlecroft, Higher Contour Road, Kingswear, TQ6 0DE
- iii) **Ref:** 1143/21/TPO **Proposal:** T1 Quercus Robur – Crown height reduction by 2 metres, lateral reduction by 1 metre on all sides, removal of lowest limb on South West side, requesting cyclical permission to prune when the regrowth extends to 2 metres **Site Address:** Outer Reach, Upper Wood Lane, Kingswear, TQ6 0DF

6. Financial Matters (Clerk).

- i) To resolve to approve the expenditure of the Council for the period 01/3/21 – 31/3/21.

ii) To present for review the month end finance report and bank reconciliation as at 31/3/21.

7. To receive the Chairman's report.

8. To consider and approve the proposed Residents Parking consultation letter and agree any future actions (Jonathan).

8. To consider and approve the proposed amendment to the Sarah Roope Trust Deed with regards representative trustees (Lynne).

9. To review and adopt the following Council documents (Clerk):

- i) Risk Management Register.
- ii) Insurance Cover (Property Insured).
- iii) Asset Register.

10. To discuss and agree future arrangements for (Clerk):

- i) Annual Parish Meeting.
- ii) Annual Meeting of the Council.
- iii) Consultation – Remote Meetings.

11. To receive an update regarding February's drain clean and to consider whether to book an additional day of drain cleaning (Clerk).

12. To consider the renewal of the 21/22 subscription for the Devon Association of Local Councils and the Society of Local Council Clerks (Clerk).

13. To consider the Legionella Risk Assessment for the Lower Ferry Toilets / Cemetery Lodge and agree future actions (Clerk).

14. To consider and agree quotes for (Clerk):

- i) Repainting of the Slappers Hill bus shelter.
- ii) Refurbishment of the Fire Engine.
- iii) Hanging Baskets.
- iv) Painting of two mile markers.
- v) Clearing of kerb sides (Hillhead).

15. To propose agenda items for the May 21 Full Council meeting.

16. Urgent Items – For information.

By Order of the Council

Sue Balsdon

Sue Balsdon
Clerk to the Council

The Chairman will thank the members of the public for their attendance and close the meeting.

NB - Minutes for all meetings are available on the Council Website www.kingswearparishcouncil.gov.uk or copies can be obtained from the Clerk (Email: kingswearclerk2017@outlook.com or Tel: 07863 227031).