



KINGSWEAR PARISH COUNCIL

Minutes of the Amenities and Environment Committee Meeting held virtually via ZOOM on Wednesday 25 November 2020 at 7.15pm

Present: Councillors J Hawkins (Chairman of the Committee), L Maurer, G Webber, P Pudduck, H Newcombe.

In Attendance: Ms Sue Balsdon – Clerk to the Council.

A&E/25.11.20/01 - The Chairman of the Committee welcomed everyone to the meeting.

A&E/25.11.20/02 - To receive any apologies for absence from the Meeting.

Barry Lowe.

A&E/25.11.20/03 - To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change].

Cllr Hawkins declared an interest with reference to the Grounds Maintenance contract with South Hams District Council.

The Council will reconvene to discuss the following items:

A&E/25.11.20/04 - To discuss and agree future actions for:

a) Cemetery Lodge – Septic Tank.

Cllr Pudduck has obtained quotes for both the repair and the replacement of the Cemetery Lodge septic Tank. The tank was emptied at the end of August and the contractor advised that the incoming and outgoing lines and the 90 degree elbows were jetted to clear all blockages. Councillors agreed that they would wait to see if this had remedied the issue and if any further problems occur, the matter would be brought back to the next Amenities & Environment committee meeting.

b) Cemetery Lodge – Landlord Responsibilities.

The Clerk advised that the next Electrical Installation Condition Report is due Sept 21 and that a budget should be set for this cost in 21/22. The boiler service was last carried out on 14.9.20 so is up to date. The annual chimney sweep is due to take place on 3.12.20.

Councillors agreed that a Fire Risk assessment of the property should be carried out and also to obtain an up to date Energy Performance Certificate. The Clerk will obtain costs for these and submit to Full Council for approval.

c) Churchyard Railings / Other Works.

The Council approved a quote of £775 at the November Full Council meeting, from Malcom Bovey to repoint the steps and retaining wall. The PCC have agreed to obtain the necessary faculty permission for the work. The PCC have confirmed that they will pay for the works to the Lychgate.

With regards to the railings, the PCC have advised that they may be able to make a grant available to the Parish Council towards the cost of the work. This would be dependent on whether the Parish Council is willing and able to provide written confirmation, that the church/PCC would not incur any future liability for the maintenance of the railings or health and safety matters related to it. The PCC will make a final decision regarding this matter, at its January 21 meeting.

It was noted that the shrubs and foliage around the street lamp, in the upper part of the Churchyard, needs to be cut back and Cllr Maurer advised that this work is due to be carried out by the Lengthsman in December.

The re-wilding of the upper churchyard was discussed. The Clerk to contact Alison Crozier to obtain the necessary permissions from the church.

d) Lengthsmans Work Schedule.

The lengthsman's work is currently being allocated on a month by month basis. Cllr Maurer to meet with the Lengthsman, to update the existing work schedule as appropriate. It was noted, that the clearing of the weeds in the gullies at Hillhead would be a priority for the Lengthsman, over the next few months.

The Clerk to contact the School regarding the ivy growing over the wall into Wood Lane and to contact Dart Haven regarding the overgrown foliage on the Banjo bus shelter.

e) Lower Ferry Toilets – Removal of Gents toilets from the lease.

With reference to the removal of the Gents WC from the lease, Councillors agreed to the freeholders proposals regarding the Council's residue responsibility for the buildings maintenance and insurance. This matter will be put forward for approval at the December Full Council meeting.

f) Us Garden/Jubilee Park - Future works required.

The replanting at Jubilee Park and the Us Garden to be completed during November.

g) A&E Budget 21/22.

The committee agreed to propose the following budget changes at December's Full Council meeting:

Tree Works – Increase to £3000

Grounds Maintenance Contract – Increase to £8000

Play Area – Set annual budget of £1000 for repairs

A&E/25.11.20/05 - Items for next meeting.

Refurbishment of the Fire Engine.

A&E/25.11.20/06 - Confirmation of date of next meeting.

The date of the next meeting will be 27th January 2021.

Meeting closed at 8.40pm.

Minutes Approved:

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Councillor L Maurer – Chairman