



# Kingswear Parish Council

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18th June 2021

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held in the Village Hall (Main Hall) on Wednesday 23<sup>rd</sup> June 2021 at 7.00pm.

## Press and Public Welcome

**PLEASE NOTE: Due to current COVID and social distancing restrictions, the Parish Council will need to limit the number of people who attend, so that their meeting can be held safely. Please contact the Clerk to register your request to attend the meeting. Where there is significant public interest in an agenda item, the Council may not be able to guarantee attendance and it may be necessary for a spokesperson to be identified, to speak on behalf of those wishing to make representation. Members of public may also make written representation on issues, rather than attending in person - Please email the Clerk by 5pm on 21<sup>st</sup> June, so that your representation can be forwarded to Councillors for their consideration.**

- 1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

**The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should speak for no longer than 3 minutes each.**

**The Council will receive the following reports if available:**

- Devon County Councillor
- South Hams District Councillors
- Police
- Residents Parking
- Neighbourhood Plan
- Sustainable Kingswear

**The Council will reconvene to discuss the following items:**

**4. In regard to the strip of land, Higher Contour Road (Clerk):**

- To consider whether to pursue ownership.
- To consider response to Land Registry - Notice of an application affecting caution title.

**5. In regard to Residents Parking (Brian):**

- To approve draft consultation letter, response form and request from Residents Parking Working Group to include FAQ's.
- To consider funding arrangements to implement the extended residents parking scheme.

**6. To resolve to approve the following minutes subject to any amendments [Amendments to the Confidential Minutes to be noted and documented in Part II:]**

- Annual Meeting of the Council - Wednesday 5<sup>th</sup> May 2021.

**7. To make comment to the Planning Authority with regards to the following planning applications (Hector):**

- Ref:** 1645/21/VAR **Proposal:** Application for variation of condition 6 (hard and soft landscape) of planning permission 0646/20/FUL **Site Address:** Thiptara, Redoubt Hill, Kingswear, TQ6 0DA.
- Ref:** 1602/21/FUL **Proposal:** Application for proposed new livestock building and associated works **Site Address:** Land at SX 893 507, Castle Road, Kingswear.

iii) **Ref:** 1609/21/HHO **Proposal:** Householder application for pool house renovations **Site Address:** White Gates, Hoodown Lane, Kingswear, TQ6 0AZ

iv) **Ref:** 2074/21/TPO **Proposal:** Tree works as per spreadsheet which comprise 118 trees with varying degrees of work **Site Address:** Kingswear Castle, Castle Road, Kingswear, TQ6 0DX

**8. Financial Matters** (Clerk).

- i) To resolve to approve the expenditure of the Council for the period 01/5/21 – 31/5/21.
- ii) To present for review the month end finance report and bank reconciliation as at 31/5/21.

**9. To resolve and finalise the Annual Return for the year 2020/2021** (Clerk).

- i) To receive and note the Annual Internal Audit Report.
- ii) To approve the Annual Governance Statement
- iii) To approve the Accounting Statement
- iv) To set the date for the commencement of the period for the exercise of public rights.

**10. To receive the Chairman's report.**

**11. In regard to the Cemetery, to consider** (Lynne):

- i) The removal of the waste bins.
- ii) The siting of a compost area.

**12. To consider and agree future actions regarding resident representation** (Clerk):

- i) Enhanced waste disposal/recycling facility.
- ii) Speeding vehicles and parking.

**13. To agree future actions regarding tree works - Us Garden Trees / BT Telephone Wire** (Clerk).

**14. To consider nominations for the Kingswear Award 2021** (Lynne).

**15. With regards to the return to face to face meetings** (Jonathan):

- i) To consider frequency of Full Council meetings.
- ii) To consider an extension to the Scheme of Delegation.

**16. To resolve to approve schedule of Council decisions made via Scheme of Delegation – 6/5/21 to 18/6/21** (Clerk).

**17. To propose agenda items for the next Full Council meeting.**

**18. Urgent Items – For information.**

By Order of the Council

*Sue Balsdon*

Sue Balsdon  
Clerk to the Council

*The Chairman will thank the members of the public for their attendance and close the meeting.*

**NB - Minutes for all meetings are available on the Council Website [www.kingswearparishcouncil.gov.uk](http://www.kingswearparishcouncil.gov.uk) or copies can be obtained from the Clerk (Email: [kingswearclerk2017@outlook.com](mailto:kingswearclerk2017@outlook.com) or Tel: 07863 227031).**