



# Kingswear Parish Council

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6th June 2019

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held at the Sarah Roope Trust Rooms, Church Hill, Kingswear on Tuesday 11<sup>th</sup> June 2019 at **7:00pm**, when the following items will be discussed:

**PLEASE NOTE Press and Public Welcome**

- 1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

**The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should not speak for longer than 3 minutes each.**

**The Council will receive the following reports if available:**

- i. Devon County Councillor
- ii. South Hams District Councillors
- iii. Police
- iv. Residents Parking
- v. Neighbourhood Plan

**The Council will reconvene to discuss the following items:**

- 4. To consider whether the Council pursue ownership of the strip of land on Higher Contour Road and agree future actions required.**
- 5. To discuss a way forward for the Residents Parking Plan.**
- 6. To resolve to approve the following minutes subject to any amendments [Amendments to the Confidential Minutes to be noted and documented in Part II:]**
  - i. Full Council Meeting – 14<sup>th</sup> May 2019
  - ii. Full Council Meeting – 14<sup>th</sup> May 2019 (Confidential)
  - iii. Extraordinary Meeting – 28<sup>th</sup> May 2019
  - iv. Planning Committee Meeting – 28<sup>th</sup> May 2019
  - v. Amenities & Environment Committee Meeting – 28<sup>th</sup> May 2019
- 7. To resolve to approve the Expenditure of the Council for the period 08/05/19 – 05/06/19 – see attached.**
- 8. To present for review – May Finance Report and Bank Reconciliation.**
- 9. To resolve and finalise the Annual Return for the year 2018/2019**
  - i. To receive and note the Annual Internal Audit Report.
  - ii. To approve the Annual Governance Statement
  - iii. To approve the Accounting Statement
  - iv. To set the date for the commencement of the period for the exercise of public rights.

- 10. To review and adopt the Standing Orders for Kingswear Parish Council.**
- 11. To consider representatives to the following outside Committees and bodies for the ensuing year:**
  - i) Port of Dartmouth Royal Regatta Committee
  - ii) Dart Harbour Communities Group
  - ii) Trustees of Sarah Roope Almshouses
- 12. To update Committee membership with reference to the appointment of two new Councillors.**
- 13. To consider and approve the purchase of an additional filing cabinet for the Village Hall.**
- 14. To consider and approve the purchase of a ships badge to commemorate HMS Cicala (Royal Dart).**
- 15. To consider and approve quote received for the Christmas Lights / Replacement of the Fore Street lights.**
- 16. To consider and approve quote received for the replacement of the Beacon Rd public bench.**
- 17. To consider and approve a request from the Coastal and Intertidal Archaeological Network to run a training session / conduct survey work (non-destructive) at the Lime Kiln.**
- 18. To consider and approve appointment of a VAT specialist – Mooring Fees.**
- 19. To consider and approve revised quote for the refurbishment of the Red telephone boxes in Higher and Lower Contour Road.**
- 20. To consider whether Kingswear Parish Council will declare a climate change and environmental emergency and agree any future actions required.**
- 21. To propose agenda items for the July 19 Full Council meeting.**

By Order of the Council

*Sue Balsdon*

Sue Balsdon  
Clerk to the Council

*The Chairman will thank the members of the public for their attendance and close the meeting.*