



Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Road, Torquay, TQ2 6JA Tel: 07863 227031
Mail: kingswearclerk2017@outlook.com Website: www.kingswearparishcouncil.gov.uk

25th June 2021

Dear Councillor

You are hereby summoned to attend an Extra Ordinary Meeting of the Council to be held in the Village Hall (Main Hall) on Wednesday 30th June 2021 at **6.00pm**.

Press and Public Welcome

PLEASE NOTE: Due to current COVID and social distancing restrictions, the Parish Council will need to limit the number of people who attend, so that their meeting can be held safely. The size of the hall determines the maximum number of people that can be accommodated, whilst also facilitating social distancing. The hall capacity is 18 persons. Please contact the Clerk to register your request to attend the meeting. Where there is significant public interest in an agenda item, the Council may not be able to guarantee attendance and it may be necessary for a spokesperson to be identified, to speak on behalf of those wishing to make representation. Members of public may also make written representation on issues, rather than attending in person. Please email the Clerk by 5pm on 28th June, so that your representation can be forwarded to Councillors for their consideration. If you have already submitted representation in regard of agenda item 6, there is no need for this to be resent.

1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.

2. To receive any apologies for absence from the Meeting.

3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]

The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should speak for no longer than 3 minutes each.

The Council will reconvene to discuss the following items:

4. To resolve and finalise the Annual Return for the year 2020/2021 (Clerk).

- i) To receive and note the Annual Internal Audit Report.
- ii) To approve the Annual Governance Statement
- iii) To approve the Accounting Statement
- iv) To set the date for the commencement of the period for the exercise of public rights.

5. With regards to the return to face to face meetings (Jonathan):

- i) To consider frequency of Full Council meetings.
- ii) To consider an extension to the Scheme of Delegation.

6. In regard to the strip of land, Higher Contour Road (Clerk):

- i) To consider whether to pursue ownership.
- ii) To consider response to Land Registry - Notice of an application affecting caution title.

By Order of the Council

Sue Balsdon

Sue Balsdon
Clerk to the Council

The Chairman will thank the members of the public for their attendance and close the meeting.

NB - Minutes for all meetings are available on the Council Website www.kingswearparishcouncil.gov.uk or copies can be obtained from the Clerk (Email: kingswearclerk2017@outlook.com or Tel: 07863 227031).