



Kingswear Parish Council

Parish Clerk: Sue Balsdon, 9 St Matthews Road, Torquay, TQ2 6JA Tel: 07863 227031
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5th July 2019

Dear Councillor

You are hereby summoned to attend a Meeting of the Council to be held at the Village Hall (Lower Room), Fore Street, Kingswear on Wednesday 10th July 2019 at **7:00pm**, when the following items will be discussed:

PLEASE NOTE Press and Public Welcome

- 1. The Chairman will welcome everyone to the meeting and make it known that any tape or other form of media recording of the Council Meeting requires the permission of the Council.**
- 2. To receive any apologies for absence from the Meeting.**
- 3. To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change]**

The Council Meeting will receive questions or hear representations from members of the public. The Council allows a period of 20 minutes for this to take place and members of the public should not speak for longer than 3 minutes each.

The Council will receive the following reports if available:

- i) Devon County Councillor
- ii) South Hams District Councillors
- iii) Police
- iv) Residents Parking
- v) Neighbourhood Plan

The Council will reconvene to discuss the following items:

- 4. To resolve to approve the following minutes subject to any amendments [Amendments to the Confidential Minutes to be noted and documented in Part II:]**
 - i) Full Council Meeting – 14th May 2019 (Confidential)
 - ii) Full Council Meeting – 11th June 2019
 - iii) Planning Committee Meeting – 25th June 2019
 - iv) Finance Committee Meeting – 25th June 2019
- 5. Financial Matters:**
 - i) To resolve to approve the Expenditure of the Council for the period 06/06/19 – 04/07/19.
 - ii) To present for review – June Finance Report and Bank Reconciliation.
 - iii) To review and approve proposed amendments to the 2019/20 budget.
- 6. To review and adopt – Document Retention Policy.**
- 7. To form a Climate Action working group for the purpose of:**
 - i) Preparing the Council's Climate Action Plan
 - ii) Researching sources of relevant funding and submit applications for specific projects
 - iii) Networking with other local councils to share good practice, progress and challenges
- 8. To discuss the maintenance and ownership of the George South Memorial Garden with consideration that the Council takes responsibility for maintenance and upkeep.**

- 9. To discuss Brixham Road speed signs and agree future actions required.**
- 10. To discuss Wood Lane road signage and agree future actions required.**
- 11. To receive an update from Councillor Hawkins with regards Beacon Road.**
- 12. To consider the provision of a restricted access gate at the Cemetery and agree future actions required.**
- 13. To agree an action plan for the transfer of the Canon to Jubilee Park and approve costs.**
- 14. To receive an update from the Clerk and agree future actions for:**
 - i) Churchyard Wall Railings
 - ii) Grounds Maintenance Contract
 - iii) Lower Ferry Toilets
 - iv) Trees – Strip of Land, Castle Road
 - v) Permissive Path – Kingswear Wood
- 15. To propose agenda items for the September 19 Full Council meeting.**
- 16. Urgent items - For information.**

By Order of the Council

Sue Balsdon

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Clerk to the Council

The Chairman will thank the members of the public for their attendance and close the meeting.