



KINGSWEAR PARISH COUNCIL

Minutes of the Amenities and Environment Committee Meeting held in the Village Hall (Lower Room) on Wednesday 23rd February 2022 at 7.00pm.

Present: Councillors J Hawkins (Chairman of the Committee), G Webber, E Jones, P Pudduck.

In Attendance: Ms Sue Balsdon – Clerk to the Council.

There were no members of public present at the meeting.

A&E/23.02.22/01 - The Chairman of the Committee welcomed everyone to the meeting.

A&E/23.02.22/02 - To receive any apologies for absence from the Meeting.

Councillor L Maurer.

A&E/23.02.21/03 - To receive any Declaration of Interest. [Councillors are also reminded that they must register any new interest or change in any interest already registered within 28 days of that new interest or change].

None.

The Council will reconvene to discuss the following items:

A&E/23.02.22/04 - To receive an update in regard to (Clerk):

a) Cemetery Lodge – Replacement Doors and Windows

The new windows and doors for Cemetery Lodge have been ordered and delivery is expected before the end of March.

b) Public Toilets – Drainage Issues and Electric Meter

The freeholder for the Lower Ferry Toilets has been in contact with SWW with regards the drainage issues. SWW have accepted responsibility and are now looking into what repairs are necessary.

The faulty electric meter was due to be replaced at the end of January, but this unfortunately was postponed by SSE due to covid. SSE to contact the Clerk regarding a revised date for installation.

c) Drain Clean – Church Hill/Fore Street

The Clerk has emailed Glanville Environmental, to book a half day drain clean and is waiting to hear back regarding a date. Cllr Hawkins has chased Highways regarding the two drains which require digging out at the top of Church Hill.

d) Closed Churchyard – Retaining Wall

South Hams District Council had anticipated that the repairs to the Churchyard Wall would be carried out in January. Unfortunately, due to delays in recruitment, the works will now take place in April. The Clerk has updated the Church accordingly.

e) Platinum Jubilee

A quote for the Jubilee mugs and the site for the Beacon Lighting Ceremony were considered. Both items to be approved at the March full Council meeting.

A&E/23.02.22/05 - To discuss and agree future actions for (Jonathan):

a) Maintenance & Repairs:

i) Cemetery Benches / Perimeter Railings

Cllr Pudduck volunteered to refurbish the wooden benches at the Cemetery. Discussion regarding the perimeter railings postponed until the March Full Council meeting.

ii) Banjo / Toll House Bus Shelters

The Clerk to obtain a quote for the repainting of the Banjo bus shelter. Cllr Pudduck volunteered to paint the Toll House Bus Shelter.

iii) The Square Hanging Basket Stands

The Clerk to obtain a quote for the repainting of the hanging basket stands located in the Square. Stands to be painted in black and gold.

iv) Wishing Well

The Clerk to obtain a quote for the repainting of the wishing well and to ask the maintenance

contractor to clean the wishing well sign.

v) Banjo & Higher Street Railings

The Clerk to obtain a quote for the repainting of the railings at the Banjo and on Higher Street.

vi) Banjo & Slipway Milestones

The Clerk to obtain a quote for the repainting of the milestones.

b) Banjo - Welcome to Kingswear Sign (Jonathan)

The committee agreed that a 'Welcome to Kingswear' sign was not required at the Banjo.

c) Us Garden Replanting (Jonathan)

Item postponed – To be discussed at March Full Council meeting.

d) To consider proposed changes to the 22/23 A&E Budget (Clerk)

The Clerk advised that the Council do not have a specific budget for general maintenance and repairs, however the following budgets could be utilised to fund the repair works identified above:

£300 - Grounds Maintenance Contract Surplus

£100 - Cemetery Advertising & Signs

£600 - Cemetery Bench Restoration

£250 - Chapel & Tool Shed

£1,090 – Drain Clean (2 days budgeted / Utilise 1 day only due to DCC triennial clean)

£2,340 – Total

e) Allotment 22/23 Renewals (Clerk)

The committee agreed that it would be sufficient for allotment holders to tick a box, to indicate that they agree to the terms and conditions in the allotment agreement and that their allotment insurance is up to date.

The Clerk to contact all allotment holders to ensure they wish to renew, before sending out the renewal documents.

f) Mooring 22/23 Renewals (Clerk)

It was agreed that the Mooring policy be amended to include the following in relation to the Parish Pontoon - 'Please ensure your outboard motor is covered when not in use.'

g) Speed Sign (Clerk)

The Clerk has obtained a quote of £1,980 for the purchase of a battery-operated speed sign. However, before a speed sign is installed, the speed of vehicles has to be monitored to prove non-compliance.

It was agreed that in the short term, the Council would monitor representation received from residents in regard to speeding vehicles, before committing funds to purchase an additional speed sign.

h) Additional Defibrillator (Clerk)

The Clerk advised that the type of defibrillator and cabinet would be dependent on whether an electrical supply was available at the required location. A budget of £1,585 was allocated in the 22/23 budget and the anticipated cost is £1490 (defibrillator, cabinet, pads and batteries). Item to be discussed further at the March Full Council meeting.

A&E/23.02.22/06 - Items for next meeting.

Cllr Hawkins to notify the Clerk, in regard of items to be included on the next agenda.

A&E/23.02.22/07 - Confirmation of date of next meeting.

The next A&E meeting will be held on 27th April 2022.

Meeting closed at 7.55pm.

Minutes Approved:

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Councillor L Maurer – Chairman